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1966-1967

# STUDENT HANDBOOK



## WAKEFIELD HIGH SCHOOL

Sponsored by the  
Student Cooperative Association

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**WAKEFIELD HIGH SCHOOL**

4901 South Chesterfield Road

Arlington, Virginia 22206

671-8800

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

SECTION NO. \_\_\_\_\_

**STUDENT HANDBOOK** compiled by  
Nancy Holzapple, Secretary of Intra-School Publicity, SCA  
with the assistance of  
Roger Cathey  
Ann Wyman

The Student Assembly wishes to thank all students and  
faculty members who worked on the Handbook for their co-  
operation and assistance.

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1966-1967

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**WAKEFIELD HIGH SCHOOL**

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**Student Cooperative Association**

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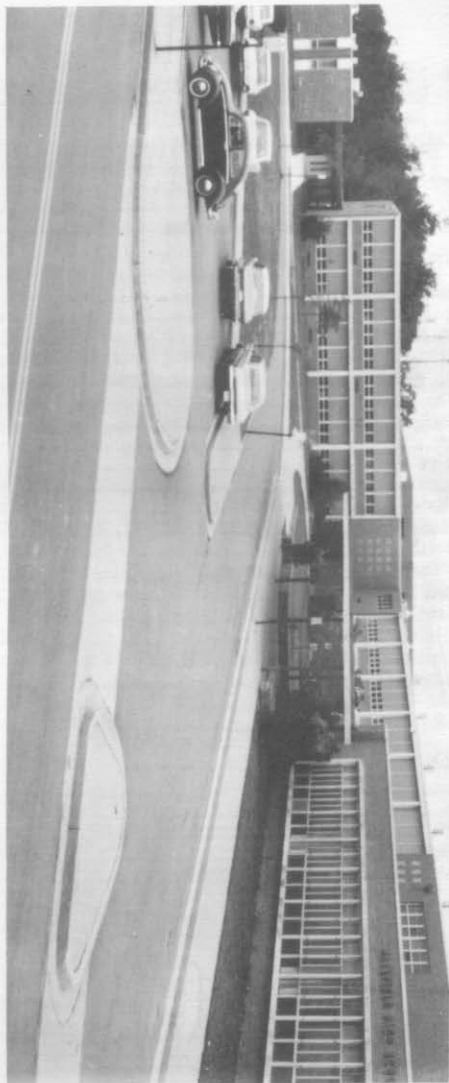
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## WAKEFIELD HIGH SCHOOL

4901 SOUTH CHESTERFIELD ROAD • ARLINGTON, VIRGINIA 22206

671-8800

6 September 1966

To the Students of Wakefield High School:

It is a pleasure to extend greetings to you at the beginning of another school year. In the year just past substantial progress was made in several areas of student involvement in school affairs. You may take great pride in this accomplishment. During the current year you will be given increasing opportunities as we reestablish class governments and look forward to a more vital role for the Student Cooperative Association. With your help and the same high standards of conduct and judgment which have been displayed in the past I expect a most eventful and successful year.

I wish to remind you of the many excellent opportunities which are available to you. During your high school years a greater number of people will be interested in your welfare and will be willing to help you than at any other time in your life. The programs of the school are rich and varied; the staff is well qualified and responsive. You need only to assert yourself in order to gain an outstanding education.

You are expected to follow the traditions of excellence which have been established. Your conduct this year should increase your own maturity and add to the stature of the school. Please accept my very best wishes for your success in the 1966-67 school year.



Sincerely,

*Henry A. Rens*

Henry A. Rens  
Principal

## Student Cooperative Association

Wakefield High School  
Arlington, Virginia

September 6, 1966

To the students, new and old, of Wakefield High School:

The Assembly of the Student Cooperative Association extends to you its heartiest welcome. Although the year we are now entering is sure to have its share of hard work for all of us, the SCA Assembly has been busy during the summer months, setting up various activities for the year which we hope will make your attendance at Wakefield more enjoyable. It looks like this year will be a memorable one in Wakefield's history, but we need your cooperation and participation to make our activities successful. There will be a large number of activities at Wakefield this year, many of which you should find of interest. The assembly hopes this handbook will serve as a guide to the opportunities available here, and urges all of you to read it carefully, as it contains many important facts about the life you will lead in the coming year.

We extend to you all our best wishes for a happy and eventful year.

*Kevin Mannix*

Kevin Mannix  
President  
Student Cooperative Association



## STUDENT ASSEMBLY OFFICERS

President ..... Kevin Mannix  
Vice President ..... Danny Grove  
Recording Secretary ..... Christy Taylor  
Corresponding Secretary ..... Connie Kilpatrick  
Secretary of Finance ..... Tom Brantley  
Secretary of Social Activities ..... Jackie Coachman  
Secretary of Intra-school Publicity ..... Nancy Holzapple  
Secretary of Public Relations ..... Loretta Duncan  
Secretary of Clubs ..... Pete Wade  
Secretary of Athletics and Forensic Activities ..... Bob Wheeler  
Secretary of Safety and Welfare ..... Don Kerr  
Historian ..... Vivian Coles

### Senior Representatives

Cathie Soltesz  
Pam Reed  
Tom Wander  
Jo Ann Fravel  
B. J. Lilly  
Sheryl Stubbs  
Nancy Jones  
Ann Wyman  
Paul Shafer

### Junior Representatives

Judi Baxendale  
Nancy Lee  
Sally Ryder  
Patricia Miller  
Jim Keller  
Oliver Lewis  
Mikal Lindsay  
Barbara Meyer  
Dave Pierpont  
Wayne Richardson  
Charlynn Bennett  
Karen Harwood

## WAKEFIELD HIGH SCHOOL STAFF 1966-67

### ADMINISTRATORS

Renz, Mr. Henry A.	Principal
Cabelus, Mr. Thomas J., Jr.	Associate Principal
Blue, Mr. Victor	Assistant Principal, 12th Grade
Kulick, Mr. Joseph	Assistant Principal, 11th Grade
Neal, Mr. Richard	Director of Guidance
Richardson, Mr. George	Assistant Principal, 10th Grade
Sonen, Mr. Milo	Director of Athletics, Health & P.E.

### SECRETARIES

Adams, Mrs. Carolyn	Office of Assistant Principals
Bigelow, Mrs. Caroline	Guidance
Crisp, Mrs. Patricia	Instructional
Davies, Mrs. Chloe	Secretary to Principal
Dooley, Mrs. Charlotte	Instructional
Fletcher, Mrs. Louise	Main Office
Fowler, Mrs. Irma	Office of Assistant Principals
Hawk, Mrs. Natalie	Telephone Operator
Herron, Mrs. Dorothy	Instructional
Horton, Mrs. Virginia	Library
Morgan, Mrs. Nancy	Guidance
Newhouse, Mrs. Rosalie	Instructional
Parker, Mrs. Lois	Main Office
Pascoe, Mrs. Pauline	Central Attendance
Rust, Mrs. Kathleen	Library
Smith, Mrs. Dorothy	Instructional
Stout, Mrs. Mary Elta	Registrar
Sullivan, Mrs. Lynette	Instructional
Tyree, Mrs. Elizabeth	Treasurer
Zabawa, Mrs. Ruby	Library

### CLINIC

Kent, Mrs. Marjorie	R.N.
Hammond, Mrs. Helen	Nurse's Aide

### COUNSELORS

Algor, Mrs. Elizabeth	10-1, 10-2, 10-3, 10-4; 11-1, 11-2, 11-3; 12-1, 12-2, 12-3
Blackwell, Miss Georgie	Special Assignment
Dieffenbach, Mrs. Frances	10-16, 10-17, 10-18; 11-16, 11-17; 12-4, 12-16, 12-17, 12-18
Edson, Mrs. Margery	10-26, 10-27, 10-28; 11-6, 11-26, 11-27, 11-28; 12-26, 12-27, 12-28
Gibson, Mr. James	10-6; 11-8, 11-9, 11-18, 11-19; 12-19
Newsom, Miss Betty	10-13, 10-14, 10-15; 11-13, 11-14, 11-15; 12-5, 12-13, 12-14, 12-15
Washington, Mr. Francis	10-7, 10-8, 10-9, 10-19; 11-7; 12-6, 12-7, 12-8, 12-9
Williams, Mrs. Mary	10-23, 10-24, 10-25; 11-23, 11-24, 11-25, 11-5; 12-23, 12-24, 12-25
Wilson, Miss Evelyn	10-5, 10-10, 10-11, 10-12; 11-10, 11-11, 11-12; 12-10, 12-11, 12-12
Winkler, Dr. Lawrence	10-20, 10-21, 10-22; 11-20, 11-21, 11-22, 11-4; 12-20, 12-21, 12-22

### TEACHERS

Ascunce, Mr. Gil
Anderson, Miss Patty Ann
Ballew, Mr. Charles
Bardsley, Miss Gloria
Barnes, Miss Pamela
Bartlett, Mrs. Ellen
Beck, Mrs. Dorothy
Beck, Mr. John N.
Benson, Mr. William
Bergsten, Mrs. Virginia
Branstiter, Mr. Duane
Brownback, Mrs. Annadrue
Browning, Miss Bette
Burrows, Miss Celia
Burton, Miss Barbara
Caughey, Mr. David
Channell, Miss Juanita
Clawson, Mrs. Dian
Coakley, Mrs. Mabel
Crawford, Miss Marguerite
Dando, Mrs. Wilmah
Davis, Mr. George M.
Desberg, Mrs. Elaine

### SUBJECT

Foreign Language
Mathematics
Social Studies
Business Education
Physical Education & Health
English
Librarian
Industrial Cooperative Training
Mathematics
English
Industrial Arts
Social Studies
Vocational Office Training
English
Mathematics
Science
Social Studies
Physical Education
Mathematics
English
Physical Education
English
Social Studies

Dial, Miss Ruth  
 Dittenbaugh, Mr. Donald  
 Dilbeck, Miss Janet  
 Dilger, Mrs. Lucie  
 Dixon, Mr. Kenneth  
 DuPree, Mrs. Grace S.  
 Edmondson, Mr. William  
 Ellert, Mrs. JoAnn  
 Ellison, Mr. Arthurs  
 Elwell, Miss Eleanor L.  
 Fenton, Mrs. Helen  
 Geferoff, Miss Roseann  
 Groves, Mr. Gerald R.  
 Gulban, Mrs. Jane  
 Haithcock, Mr. Maynard  
 Hall, Mr. Charles  
 Harbour, Mrs. Virginia  
 Haygood, Mr. Neal T.  
 Heier, Miss Louise  
 Herr, Mrs. Gail  
 Hicks, Mr. Rodger H.  
 Hixson, Mrs. Marion L.  
 Holt, Mr. Ben  
 Jacks, Mrs. Elizabeth  
 Jenkins, Mrs. Georgia  
 Johnson, Mr. John C.  
 Johnson, Mrs. Mildred  
 Keck, Miss Frances  
 Kendrick, Mrs. Mary  
 Keneflake, Mr. Thomas  
 Kensek, Miss Anne  
 Kessler, Miss JoAnne  
 Krasney, Mr. Harvey  
 Krout, Mrs. Donna  
 Kulakow, Mrs. Naomi  
 Lee, Mr. William  
 Leibowitz, Mrs. Constance  
 Lewis, Mr. Gerald  
 Linde, Mrs. Charlotte  
 Lenweaver, Mrs. Eleanor  
 Lynn, Mr. Donald H.  
 MacIntyre, Mr. David  
 Marcus, Mrs. Betty  
 Mays, Miss Billie  
 McCulloch, Mr. Albert  
 McManaway, Miss Martha  
 Miller, Mr. Barry S.  
 Mills, Dr. Esther  
 Minor, Mrs. Sophia  
 Minton, Mr. William  
 Morgan, Mr. Henry G.

Science  
 Social Studies  
 Mathematics  
 Foreign Language  
 Social Studies  
 Social Studies  
 Physical Education and Health  
 Art  
 Social Studies  
 Foreign Language  
 Foreign Language  
 English  
 English  
 Social Studies  
 Physical Education  
 Industrial Arts  
 Home Economics  
 Science  
 Physical Education  
 English  
 Industrial Arts  
 Librarian  
 English  
 English  
 Mathematics  
 Industrial Arts  
 Librarian  
 Social Studies  
 English  
 Science  
 Home Economics  
 English  
 Music  
 Music  
 French  
 Physical Education  
 English  
 Music  
 Science  
 Business Education  
 Business Education  
 Foreign Language  
 Special Education  
 Home Economics  
 Physical Education  
 Business Education  
 Distributive Education  
 Special Education  
 Reading  
 Social Studies & P.E.  
 Music

Morris, Miss Elsie  
 Morse, Mrs. Judith Lee  
 Motes, Mr. James E.  
 Nelson, Mrs. Janet  
 Pinkard, Mrs. Ophelia  
 Ponis, Mr. John  
 Price, Dr. Mary  
 Raabe, Mrs. Jean  
 Reed, Mr. Melvin  
 Renner, Mrs. Sigrid  
 Reynolds, Mr. Edward  
 Richmond, Miss Marjorie  
 Roden, Mrs. Doris  
 Ross, Mrs. Faye  
 Rountree, Mr. Robert M.  
 Rowell, Mr. George P.  
 Ryvicker, Mr. Jack  
 Salley, Miss Ann  
 Sasscer, Mr. John  
 Scartz, Mr. Albert  
 Schulte, Mr. Walter  
 Scott, Mr. Charles  
 Shaw, Mr. John W.  
 Sheldon, Mrs. Elizabeth  
 Shell, Mrs. Mora  
 Shreve, Mr. Robert  
 Simms, Mr. Howard H.  
 Smith, Miss Karen  
 Smith, Miss Esther  
 Spencer, Mrs. Cynthia  
 Srensek, Miss Margaret  
 Stancill, Mr. Willis  
 Steffey, Mrs. Lois W.  
 Stemple, Mr. James E.  
 Stenger, Miss Mary M.  
 Stover, Mr. Donald  
 Sufit, Mrs. Alice  
 Sullivan, Mrs. Helen  
 Swatt, Mr. Kenneth A.  
 Symes, Mr. Harold  
 Tanenbaum, Mrs. Sarah  
 Tarravechia, Mr. Richard  
 Tate, Mrs. Minnie  
 Thomas, Mrs. Barbara  
 Timkovsky, Mrs. Mary  
 Tracy, Miss Patricia A.  
 Toivanen, Mrs. Mary  
 Turtz, Mrs. Edythe  
 Waters, Mr. Herbert  
 Weatherly, Mr. Gilmer B.  
 Wells, Mrs. Josephine  
 Wentworth, Mrs. Ann  
 Willingham, Mrs. Mary  
 Wood, Miss Mary Louise  
 Wolfe, Miss Carol  
 Wynn, Mr. Harvey

Mathematics  
 Mathematics  
 Physical Education  
 Librarian  
 Foreign Language  
 Reading  
 Physical Education  
 Home Economics  
 English  
 English  
 Social Studies  
 English  
 English  
 English  
 Mathematics  
 English  
 Driver Education  
 Art  
 Science  
 Industrial Arts  
 Social Studies  
 Science  
 Industrial Arts  
 English  
 Speech & Drama  
 Social Studies  
 Industrial Arts  
 English  
 Foreign Language  
 English  
 Business Education  
 Science  
 Foreign Language  
 Industrial Cooperative Training  
 Foreign Language  
 Mathematics  
 Social Studies  
 Business Education  
 Business Education  
 Art  
 Social Studies  
 English  
 Home Economics  
 Biology  
 Art  
 Distributive Education  
 English  
 English  
 Special Education  
 Mathematics  
 Business Education  
 Business Education  
 English  
 Science  
 Physical Education  
 Science



## CONSTITUTION OF THE WAKEFIELD HIGH SCHOOL STUDENT COOPERATIVE ASSOCIATION

### Article I—Name

The name of this organization shall be the Wakefield High School Student Cooperative Association.

### Article II—Purpose

The purpose of the Wakefield High School Student Cooperative Association shall be to help create a wholesome school environment; to encourage greater cooperation and sharing of responsibility on the part of the students, the faculty, the administration, and the parents; to develop in the school students who are worthy citizens of the home, school, community, and the nation; to promote good sportsmanship in every phase of school and community activity; and to support any and all worthy activities undertaken within the school.

### Article III—Membership

The membership of the Wakefield High School Student Cooperative Association shall include all students attending Wakefield during the school year.

### Article IV—Governing Body

The governing body of the Wakefield High School Student Cooperative Association shall be known as the Wakefield High School Assembly, hereinafter referred to as the Assembly. It shall be composed of the Administrative Officers, the various Cabinet Officers, and the Class Representatives.

#### Section 1. Purpose

The purpose of the Assembly shall be to represent the entire student body in the transaction of all matters concerning the Student Cooperative Association.

#### Section 2. Administrative Offices

The administrative offices shall consist of a President, Vice President, Recording Secretary, and Corresponding Secretary.

##### Clause 1. Qualifications

In order to be eligible for office, the administrative candidates must have a combined average of their last mid-term final grades of not less than "C" with no failures, and must be in good standing with the Wakefield faculty and student body. The Administrative Officers must be members of the junior and/or senior class during their tenure of office with the exception of the Vice President, who must be a member of the junior class.

Administrative Officers must be willing to arrange for a working period the sixth period to devote to SCA business.

### Clause 2. Officers

1. President—The powers and duties of the President shall be as follows:
  - a. To preside over all meetings of the Assembly;
  - b. To bring to the attention of the Assembly all matters which require Assembly action;
  - c. To make reports to the student body of the Assembly actions and discussions;
  - d. To veto any action proposed by the Assembly—subject to overrule by a two-thirds vote of members present and voting;
  - e. To appoint committee chairmen with the approval of the Assembly;
  - f. To fill vacancies by a temporary appointment, subject to two-thirds approval of the Assembly, until the Assembly shall decide whether or not to hold a special election to fill the vacancy;
  - g. To call special meetings of the Assembly;
  - h. To serve as an ex-officio member of all committees;
  - i. To declare proposed legislation as major legislation necessitating postponement of action for one week, subject to overrule by a two-thirds vote of the members present and voting;
  - j. To conduct regular scheduled meetings of the Cabinet and such emergency meetings as circumstances warrant.
2. Vice President—The powers and duties of the Vice President shall be as follows:
  - a. To preside over the Assembly in the absence of the President;
  - b. To coordinate for the President the duties of the Cabinet Officers;
  - c. To maintain a calendar of SCA sponsored events and activities;
  - d. To perform such duties as the President shall direct;
  - e. To act as President if there is a vacancy due to death, resignation, or removal from office, until a special election is held to fill the vacancy.



- f. To assist the President by assigning Representatives to their homeroom duties and by maintaining constant liaison to insure proper performance of duties of the Representatives.
  - g. To arrange for and conduct the fall and spring SCA elections.
3. Recording Secretary—The powers and duties of the Recording Secretary shall be as follows:
    - a. To keep records of all Assembly meetings and to make them available for examination by students and faculty;
    - b. To place these records on permanent file at the end of each school term;
    - c. To collect duplicate copies of the proceedings of Assembly committee meetings and to place these records in the permanent files of the Assembly;
    - d. To handle all administrative details and make arrangements for the Golden "W" awards.
  4. Corresponding Secretary—The powers and duties of the Corresponding Secretary shall be as follows:
    - a. To take charge of and be responsible for all Assembly correspondence;
    - b. To place duplicate copies of the correspondence in the permanent files of the Assembly;
    - c. To maintain a vigorous forms control program; and
    - d. To act as liaison officer representing the SCA in all matters pertaining to the AFS and Americans Abroad program.

### Section 3. The Cabinet Offices

The Cabinet Offices shall consist of the Secretary of Finance, the Secretary of Clubs and Service Organizations, the Secretary of Social Activities, the Secretary of Public Relations, the Secretary of Safety and Welfare, the Secretary of Athletic and Forensic Activities, the Secretary of Intra-School Publicity, and the Historian. The Assembly shall have the power to create new cabinet offices as the need arises and to abolish existing cabinet offices.

### Clause 1. Qualifications

In order to be eligible for office, the cabinet officers must have a combined average of their last mid-term final grades of not less than "C" with no failures, and must be in good standing with the Wakefield faculty and student body. The Cabinet

Officers must be willing to arrange for a working period the sixth period to devote to SCA business.

### Clause 2. Officers

1. Secretary of Finance—The duties and powers of the Secretary of Finance shall be as follows:
  - a. To maintain an up-to-date ledger indicating the status of the finances of the SCA;
  - b. To process all vouchers, receipts, or other financial papers, insuring that each is in order and expenditures are not in excess of budgeted sums if latter exist;
  - c. To maintain constant liaison with the School Treasurer, insuring that SCA records are in agreement with school records as far as SCA finances are concerned;
  - d. To prepare and submit to the Assembly a proposed SCA budget for the ensuing school year;
  - e. To be a member of and attend all meetings of the school Finance Committee; and
  - f. To plan for, secure names for, publish, and sell the Wakefield High School Student Directory.
2. Secretary of Clubs and Service Organizations—The duties and powers of the Secretary of Clubs and Service Organizations shall be as follows:
  - a. To register all clubs and service organizations that have a faculty sponsor;
  - b. To foster and promote the formation of new clubs and service organizations;
  - c. To meet with club presidents and coordinate all club activities.
  - d. To encourage student participation in all school service activities;
  - e. To provide for an annual evaluation of all clubs;
  - f. To maintain a current file of all organizations' constitutions;
  - g. To maintain on a daily basis a Club Bulletin Board; and
  - h. To provide advice and guidance to all clubs.
3. Secretary of Social Activities—The duties and powers of the Secretary of Social Activities shall be as follows:
  - a. To plan and/or supervise all S.C.A. social functions;
  - b. To serve as chairman of the Wakefield Dance Committee;
  - c. To plan for and supervise "Bermuda Day";

- d. To plan for and coordinate all activities in connection with the stage presentation, "Here Come the Warriors"; and
  - e. To serve on all committees preparing for school-wide assembly programs.
4. The Secretary of Public Relations—The duties and powers of the Secretary of Public Relations shall be as follows:
- a. To acquaint the student body with all school publications;
  - b. To provide for press releases of school activities to local and school papers;
  - c. To provide all requested assistance to SCA committee chairmen as well as chairmen of other organizations in publicizing activities; and
  - d. To be responsible for SCA bulletin board displays in conjunction with the Secretary of Intra-School Publicity.
5. Secretary of Safety and Welfare—The duties and powers of the Secretary of Safety and Welfare shall be as follows:
- a. To serve as chairman of the Wakefield Safety Council;
  - b. To provide for the direction of all drives initiated by the Assembly;
  - c. To execute the Assembly-approved plans for improving the Wakefield student conduct;
  - d. To organize and conduct an assembly program in the early fall stressing safety;
  - e. To maintain a current bulletin board on Safety;
  - f. To carry on the National Student Traffic Safety Program;
  - g. To organize and oversee the "Big Brother" program;
  - h. To organize and conduct an assembly for orientation of new students; and
  - i. To provide appropriate recognition to all students on the Wakefield Honor Roll.
6. Secretary of Athletic and Forensic Activities—The duties and powers of the Secretary of Athletic and Forensic Activities shall be as follows:
- a. To execute an Assembly-approved plan for the selection of cheerleaders;
  - b. To promote and arrange for student activities associated with student participation as spectators in interscholastic events;

- c. To plan and conduct the annual Homecoming Pep Rally and the selection of the Homecoming Queen;
  - d. To arrange for dissemination of necessary information relating to the athletic contests of the school;
  - e. To plan for and conduct the Wakefield Forensics Contest; and
  - f. To assist in the development and conduct of an active intramural program.
7. Secretary of Intra-School Publicity—The powers and duties of the Secretary of Intra-School Publicity shall be as follows:
- a. To provide for the publication of the Student Handbook;
  - b. To be responsible for S.C.A. bulletin board displays;
  - c. To assign use of bulletin board space;
  - d. To provide for the use of all display cases;
  - e. To approve all displays in authorized areas; and
  - f. To develop and enforce a "Poster Code" and a "Bulletin Board Code."
8. Historian—The powers and duties of the Historian shall be as follows:
- a. To prepare the annual Freedom Foundation report;
  - b. To maintain a current scrapbook of Wakefield school life; and
  - c. To prepare the annual History of the Wakefield SCA for presentation to the principal at the end of the school year.

#### **Section 4. Class Representatives**

There shall be representatives elected by the respective classes to the Assembly. The number for each class shall be determined by the Assembly.

##### **Clause 1. Qualifications**

In order to be eligible for office the class representatives must have a combined average of the last mid-term final grades of not less than "C" with no failures and must be in good standing with the Wakefield faculty and student body.

##### **Clause 2. Powers and Duties**

The powers and duties of the Class Representatives shall be as follows:

1. To represent an equitable number of students;
2. To keep this number of students informed on all matters before the Assembly;
3. To report to the Assembly all the suggestions and reactions made by this same group of students;
4. To vote responsibly on all matters of SCA business keeping the best interests of those students whom they represent in mind; and
5. To support actively all activities of the SCA.

### **Section 5. Elections**

All Assembly officers and representatives shall be elected for a tenure of one year by a simple majority vote of all SCA members voting, except that representatives shall be elected by plurality vote. Voting shall be held on days as agreed between the school principal and the SCA President. Officers and representatives may seek re-election. Announced vacancies occurring in administrative offices, cabinet offices, and/or representative positions shall be filled by a majority vote of the Assembly from among candidates presenting themselves to the Assembly on an announced date. Members of the senior class will not vote for administrative and cabinet officers in the spring elections.

### **Section 6. Nomination**

Nominations may be made by the governing body, by petition of at least fifty voters, and/or by political parties.

### **Section 7. Meetings**

The Assembly shall meet at least once a week in other than school hours as determined by the vote of the Assembly.

#### **Clause 1. Quorum**

A quorum of more than one-half the membership of the Assembly must be present to transact business.

#### **Clause 2. Spring Meetings**

The newly-elected Assembly shall meet upon call of the newly-elected President at least twice immediately after election for organizational meetings and general planning.

### **Section 8. Referendum**

The student body shall have the power of referendum upon petition of 10 per cent of the student body.

### **Section 9. Removal of Officers and Representatives**

By a two-thirds vote of the Assembly members present, an officer or member of the Assembly may be removed for failure to perform properly his duties. An officer or member is auto-

matically removed for failure to maintain at each reporting period a 2.0 average with no failures. An officer or member may be recalled upon the submission of a petition of 10 per cent of the voting body concerned.

### **Section 10. Evaluation of Officers**

Each officer will be evaluated by the SCA advisor in consultation with the Assistant Principal for Student Activities on a semi-annual basis, i.e., mid-term and at the end of the year. The evaluation will be submitted to the principal with a recommendation for inclusion in the individual's personnel record.

### **Article V—Class and Homeroom Officers**

The senior, junior and sophomore classes shall elect their own officers consisting of a president, vice-president, secretary, and treasurer, by simple majority vote in an election conducted in the democratic process.

Each homeroom will elect the following officers: President, Vice-President, Secretary, and Treasurer, to perform such duties as may be assigned by the homeroom teacher or otherwise.

### **Article VI—Advisors**

The incoming officers may submit to the principal the names of faculty members as possible advisors to the SCA. The final choice will rest with the principal. Advisors may serve for a tenure of two years.

### **Article VII—Interpretation Committee**

The Interpretation Committee shall consist of the following members: Three seniors, two juniors, and one sophomore, to be appointed by the respective class presidents; two faculty members from the Social Studies department; the sponsor(s) of the Assembly; and the principal of Wakefield High School.

### **Section 1. Powers and Duties**

The powers and duties of the Interpretation Committee shall be as follows:

1. To elect a permanent chairman and secretary from its membership;
2. To make final interpretation of this Constitution upon presentation of a written request signed by a faculty member;
3. To render interpretation within two weeks after receipt of request; and

4. To maintain adequate records of all meetings and interpretations, making a copy of the same available to the Assembly.

#### **Article VIII—By-Laws**

The Assembly, class officers, and homeroom officers shall have the power to establish by-laws for their respective groups so long as these by-laws do not conflict with this Constitution.

#### **Article IX—Amendment**

An amendment may be made to this Constitution by simple majority approval of the voting body. A proposed amendment shall be presented to the voting body: (1) upon presentation of a petition of 10 per cent of the voting body with a faculty member's signature, or (2) upon approval of two-thirds of the Assembly.

#### **Article X—Ratification**

This Constitution shall become effective upon ratification by 60 per cent of the voting body of the Wakefield High School Student Cooperative Association.

### **HISTORY**

Wakefield High School, named after George Washington's birthplace in Westmoreland County, Virginia, first opened in 1953. Wakefield became an accredited high school in 1956. Enrollment has grown from 1,500 in 1953 to an estimated 2,500 which is the largest in the county. There are about 150 members in the faculty and administrative staff. In 1964, Mr. Jacob L. Johnson became the principal of Wakefield, replacing Dr. Wilson, who had served for eleven years.

In the fall of 1964, a new wing was added to the school to accommodate added enrollment. Mr. Henry Renz became the third principal of Wakefield High School, succeeding Mr. Johnson on July 1, 1965.

Wakefield's well-rounded athletic program and outstanding scholastic performance have established its excellent reputation.

### **SCHOOL DAY**

The school day will begin for students at 8:15 and continue until 2:47 on regular schedule and 2:49 on activity schedule. Buses will begin picking up students at 7:30.

Buses will remain for ten minutes after the closing of school before departing. All students are urged to plan their afternoon activities so that they may be ready to depart on schedule.

Late buses will provide transportation for students remaining after the close of school for intramurals, clubs, etc. These buses will leave at 4:10 from the cafeteria entrance.

Students not remaining for intramurals, clubs, or for other official reasons are to depart on the regular bus. No students will remain in the building after the late bus departs unless working with a teacher or with a teacher's written permission for the particular day concerned.

### **STUDENT ACTIVITIES**

Wakefield High School offers a wide variety of activities to its students in addition to the regular school courses. All students should attempt to participate in some way in these activities. Each should choose the activities in which he believes he can contribute most; each should limit the number of activities so that he can effectively participate in those selected.

### **REQUIREMENTS FOR PROMOTION TO SENIOR HIGH SCHOOL AND GRADUATION FROM SENIOR HIGH SCHOOL**

Starting with school year 1966-67, 24 units will be required for graduation. The units of credit listed below must be included. In addition, three and one-half units of credit will be required for health and physical education courses in grades eight through twelve. Ten units (including one and one-half units in health and physical education) must be earned in junior high school. Fourteen units (including two units of health and physical education) must be earned in senior high school.

English .....	5 units
Mathematics .....	2 units
Laboratory science .....	2 units
World History and/or Geography .....	1 unit
Virginia & U.S. History .....	1 unit
Virginia & U.S. Government .....	1 unit
Additional units selected from a specific program .....	4 units
Additional electives .....	4 units

and, 4 years of Health & Physical Education

Starting with school year 1968-69, 24 units as listed above will be required for graduation, four of which must be earned in health and physical education.

Students transferring from other school systems must spend at least eighteen weeks of their senior year in an Arlington high school in order to receive a diploma from that school.

All pupils in the junior high school must follow the course of study at each grade level as outlined. Pupils completing the eighth and ninth grades must have received ten credits for promotion to senior high school; five of these credits must have been received in the eighth grade, and five in the ninth grade.

A student may move into the twelfth grade at the time when he is planning his last full year of school and is able to include in his program those courses that will meet, by the end of the regular school year, or by the end of summer school, all requirements for graduation.

### TESTING SCHEDULE FOR COLLEGE ADMISSIONS AND SCHOLARSHIPS

Listed below are tests which are used by college admission personnel in evaluating a student's potential for academic success. These tests are administered at various times throughout the year. Students register for the tests they wish to take as the registration dates are announced. Registration forms are available in the Guidance Office unless otherwise specified.

#### Preliminary Scholastic Aptitude Test (PSAT)

Date Given: October 22, 1966

Application Deadline: In Daily Bulletin

Juniors considering college may take this test. It is similar to the Scholastic Aptitude Test (SAT) listed below. The test results can help a student predict his performance on the College Entrance Examination Board (CEEB) test and thus be of assistance in choosing appropriate colleges for consideration.

#### National Merit Scholastic Qualifying Test

Date Given: February 25, 1967

Application Deadline: In Daily Bulletin

About 550 National Merit Scholarships are available. Students interested in knowing more about this program may read the information on the National Merit Scholarship Program which is available in the Guidance Department and the school library. This test is for **junior** students.

### COLLEGE ENTRANCE TESTS

Check individual college catalogs to determine which tests are required).

American College Test (ACT)	Dates	Applic. Deadline
American College Testing Program	June 25, 1966	At least one month before test
519 W. Sheridan Road McHenry, Ill. 60050	Aug. 6, 1966 Dec. 10, 1966 Feb. 18, 1967 May 13, 1967 Aug. 5, 1967	

Many colleges require the results of this test. See handbook for administration locations. It is more widely used by southern, mid-western and western schools. Northern Virginia Technical College requests that applicants take this test. It is a three hour test and provides scores in the areas of mathematics, science, social studies and English. This test is for **senior** students.

College Entrance Examination Board (CEEB)	Dates	Applic. Deadline
(SAT & Achievement Tests)	July 9, 1966	At least one month before test. Penalty
Box 592	Dec. 3, 1966	fee for late application. Currently
Princeton, New Jersey	Jan. 14, 1967	given in Wakefield
	Mar. 4, 1967	High School, Arlington, Va.
	May 6, 1967	
	July 8, 1967	

This test is widely used. Most juniors take the morning portion of the test, the Scholastic Aptitude Test (SAT) in the spring of their junior year.

CEEB Achievement Tests in specific subject areas are administered in the afternoon of some testing sessions. College catalogs indicate which tests are required. Tests should be taken as close as possible to the time a student is terminating their class work in the subject.

### REPORT CARDS

Report cards are issued every 9 weeks. Notices are sent home between report periods if students do not work up to capacity or if they fall below their usual level of work.

The cards are marked according to the County grading system as follows:



- A—Superior Achievement
- B—Very Good Achievement
- C—Average Achievement
- D—Passing — Below Average Achievement
- E—Failure — Unacceptable Achievement

Grading periods will close during the second week of November, the last week of January, the first week of April, and the second week of June.

Report cards for the first three quarters will be issued approximately one week after the closing date. The last report card containing the fourth quarter and final grades will be mailed to the home.

### ATTENDANCE

Absence from school is one of the main factors causing failure of students in their subjects. Good attendance and good attendance procedures are, therefore, very important.

Attendance will be recorded and reported in each homeroom and class.

The roll will be taken in each class immediately following the tardy bell. Period by period the lists of absentees will be checked against homeroom absences for that day. If a student is reported absent from one class when he has been noted present earlier, his home will be contacted immediately.

If an absence is anticipated, it is urged that the student bring the request note from home the day prior to absence. This note should be taken to room 123 before 8:05 in the morning to be approved.

**No student is allowed to leave the school during the day without permission from the office. When permission has been granted, the student will sign out at the attendance office.** Exceptions to signing out are clinic cases and holders of lunch passes.

Names of students in the clinic will be sent to the attendance office to prevent misunderstanding when a student is reported absent by his class teacher.

Students must remember their excuse notes the day immediately following their absence. The note **must** be taken to the cafeteria **as soon as the student arrives at school.** Failure to comply with this regulation will result in referral to the appropriate assistant principal. The secretary will issue the admittance card to each teacher for his signature.

There are two important things to remember about attendance:

(1) **Be in school** unless you are sick, or there is a death in your family, or there is an emergency situation beyond your control. Make every effort to have doctor or dental appointments after school hours.

(2) **Be on time.**

### TARDINESS

Students are expected to report to school and to class on time. If a student is detained at home, he must bring a note signed by his parent explaining the reason for his tardiness.

A student may be required to serve detention or to have his grade lowered for the day if he has an unexcused tardiness to any class. Repeated tardiness will be referred to the Assistant Principal for action. If a student has a note from a teacher excusing his tardiness, it must be cleared through the attendance secretary before the student goes to class.

### WITHDRAWAL OR TRANSFER FROM SCHOOL

When a student desires to withdraw or transfer from school, he must observe the following procedure: 1) he must present a note from his parent or guardian to the secretary of the assistant principals stating the reason for the withdrawal or transfer; 2) he must see that the withdrawal form is signed by the staff members concerned with his school program; 3) he must see that all books and school equipment are returned in good condition and 4) he must return the signed withdrawal form to the secretary, who will give him his transferral card.

### TRANSPORTATION

Students who live outside the one and one-half mile radius of the school building will be transported by county school buses free of charge.

Students are expected to maintain their best behavior while in transit to and from school. The bus drivers are in complete charge of the total group, and any disciplinary problems originating on these buses will be directed to the assistant principals' office.

### AUTOMOBILES AND PARKING

Students who drive to school are expected to park in the area designated as student parking or on the neighboring streets

adjacent to the school. Student parking elsewhere on the school grounds is not permitted. **REMEMBER COURTESY AND CONSIDERATION ARE THE SIGNPOSTS OF A RESPONSIBLE DRIVER.** At no time are students to inconvenience our neighbors. No car should be parked so as to block another. Cars parked in the student parking lot must be parked perpendicular to the street or to the fence. Yellow curbs indicate no parking zones.

Except with special permission from the office students are not to enter the parking lot, and sit or ride in automobiles during school hours or lunch periods. Failure to comply invokes automatic suspension.

### LUNCH PASSES

Any student desiring to go home for lunch may do so by securing from the office of the assistant principal form "Permission to Leave School During the Lunch Period" and having it signed by his parent. When approved by the parent and assistant principal, a lunch pass will be issued. Passes are issued for one year only and must be renewed each September.

The school reserves the right to revoke a lunch pass if the conditions stated on the form are violated.

### HALL PASSES

Faculty members will issue hall passes to students when necessary for students to be away from their assigned classes or duties. Hall passes should normally contain the student's name, date and time of issuance, authorized destination, and teacher's signature. Students will not be in the halls during class periods without proper authorization. Only authorized hall passes will be used.

### CONDUCT

Wakefield has one basic rule of behavior: students are to conduct themselves as good citizens. This includes regarding the rights and privileges of others, caring for the appearance of the grounds, buildings, and fixtures of the school, and respecting those in authority.

### ADMINISTRATIVE DISCIPLINE POLICY

Referral of a student to the Administration for disciplinary action is a very serious matter and will be dealt with as such.

The sequences below are those generally to be followed. They must be kept flexible and should be altered as circum-

stances indicate. For example, in cases representing flagrant deviate behavior such as drinking, fighting, etc., the student's parents should be called, the student sent home, and a readmittance conference scheduled. It is expected, however, that most disciplinary actions will follow this sequence.

#### I. Class Referrals

- A. 1st time - The Assistant Principal and teacher should counsel the student. An "Application to Re-enter Class" procedure can be followed if the problem seems to require this attempt at a solution. The application should be very helpful if the teacher has worked with the student prior to the referral. A copy of the application should be sent home. If the application is not used, a letter to the home should be used to inform the parent of a difficulty which needs to be corrected.
- B. 2nd time - Assistant Principal and teacher should counsel the student. The application to enter class procedure should be used or a parent conference should be scheduled.

#### II. Attendance Referrals

##### A. Truancy

1. 1st time - A letter should be sent to the parent requesting their assistance or a conference can be scheduled (whichever seems indicated). The student should be counseled. Detention may be assigned.
2. 2nd time - The student will be suspended and a parent conference held.
3. Additional instances - The student will be suspended pending parent conference. When it becomes clear that previous efforts have not been successful and the student is not profiting from school attendance, the case will be discussed in a meeting of the Administrative Staff and, as a last resort, a termination agreement will be sought, or court referral will be made.

##### B. Tardiness, Late Note, Card Not Picked Up, Etc.

1. 1st time - The student should be counseled and an information letter should be sent to parents.
2. 2nd time - The student should be counseled and a call or a letter should be directed to parents requesting assistance.



3. 3rd time - A conference should be held with parents. The student should be counseled and detention assigned.

### III. Non-classroom Referrals

A. Smoking\*, damage to property, bus behavior\*\*, hall behavior, cafeteria behavior, etc.

\* The penalty for smoking is suspension from school.

\*\* Suspension from bus privileges may be used when misbehavior is serious and is endangering the safety of others.

1. 1st time - The student should be counseled and a call or letter should be sent to parents requesting assistance.
2. 2nd time - The student should be suspended from bus service.

### DRESS CODE

School dress at Wakefield High School should be planned with consideration for proper fit, cleanliness, and good grooming. For girls, dresses and skirts should be no shorter than good taste dictates. Girls are not to dress in such casual wear as sun-back dresses, shorts, or slacks. All make-up should be used in moderation. Boys are not to wear shorts; all shirttails must be tucked in, except those expressly tailored to be worn out. All students are expected to wear appropriate hose. Suitable shoes will be worn.

It is intended that dress for both boys and girls will not detract from the purpose for which Wakefield was established — to provide as good an education as possible for each student who attends.

### USE OF SCHOOL FACILITIES

Students wishing to use school facilities after school must obtain written permission from the office. A faculty member must be present at all times when a student group uses school facilities. All requests for facilities must be made at least 48 hours in advance. Requests for special lighting and multiple microphones must be made one week in advance.

### SMOKING POLICY

Smoking by students is prohibited on all school properties, including school buildings, grounds, and buses, during the school day.

Any violation by a student of this prohibition will result in suspension as follows:

- a. Three days for the first offense.
- b. Five days for any subsequent offense.
- c. Readmission to school following suspension will be contingent upon a conference by the school officials with the student's parents.

The school grounds include the entire area bounded by the middle of Chesterfield Road, the middle of Dinwiddie Street, the middle of George Mason Drive, and the private property line contiguous with the athletic fields.

### AIR RAID—FIRE DRILL

Air raid and fire drills will be held at different times during school days so that emergency conditions are approximated and so that students will receive this training in all class situations. Students should carefully follow instructions given by staff members. Detailed instructions are posted in all classrooms.

### POSTER CODE

1. All posters must measure at least 14" in width and 22" in length or a reasonable equivalent. Other sizes may be used, upon specific advance approval of the Secretary of Intra-School Publicity.
2. All posters are to be on regular poster paper, shelf paper, art paper, or construction paper. No notebook or typing paper will be accepted.
3. All posters must be written in tempera or water color paints, magic marker, india ink, cut out paper and glue, or colored pencils, if dark. Other materials, such as string or yarn, may be used if neatly applied. No ink, chalk, lead pencil, or crayon will be accepted.
4. All letters should be of a size appropriate for the poster. All letters should be indelible and unable to be smeared. Painted posters must be completely dry.
5. All stray pencil marks must be erased.
6. Any cutouts, pictures, and illustrations must be placed neatly and so they cannot fall off.
7. ALL SPELLING MUST BE CORRECT.
8. All posters must be fastened to the tile portion of the wall with masking tape and on NO OTHER SURFACE.

9. Posters may be up no longer than two weeks.
10. All posters should express some definite idea, or advertise or illustrate some particular point, such as a fund drive, a sports event, or a dance.
11. All posters must be neat and an attractive addition to Wakefield.
12. There will be a limit of 15 posters per club per week, in order to promote better quality and originality in our posters. This number may be changed for a particular club or organization upon an improvement in attractiveness of their posters as judged by the Secretary of Intra-School Publicity and the remainder of the cabinet. A club may apply for an increase in the number of their posters advertising a particular event, such as a dance sponsored by that club, by placing a note expressing their desire in the SCA box addressed to the Secretary of Intra-School Publicity.
13. Any club violating this code will have its poster privileges suspended for a period of two weeks for the first offense. Further violation will result in indefinite suspension of this privilege.

Violations shall consist of the following:

1. Failure to remove posters from the wall after two weeks,
2. Failure to remove approved posters from the approval box,
3. Using scotch tape or glue to put up posters,
4. Misplacement of posters.

During elections, candidates will comply with established regulations governing elections.

### LOCKERS

Hall lockers are available to students to permit temporary storage of personal property or school property issued to the student. Locker assignments and combinations are issued by the homeroom teacher. No rental fees are charged.

Periodic locker inspections are held. Each student will be held responsible for any damage that occurs to the locker assigned to him. Damage to lockers should be reported immediately to the office. Under no circumstances should pictures or

mirrors be fastened to lockers. No writing or marking will be permitted on lockers.

The security provided by the locker requires the cooperation of the student. **ALWAYS KEEP YOUR LOCKER LOCKED. DO NOT LEAVE MONEY OR OTHER VALUABLES INSIDE** for long periods of time. Use only the locker that is assigned to you. Abuse of the locker regulations may result in denying this privilege to the offending student.

### LIBRARY

Wakefield High School Library has over 27,000 volumes and subscribes to over 170 periodicals. There are up-to-date information and vocational files, college catalogs, and maps available for student use.

The library hours are as follows:

7:30 A.M. - 6:00 P.M. Monday through Thursday  
 7:30 A.M. - 4:00 P.M. Friday  
 10:00 A.M. - 1:00 P.M. Saturday

All books, except those on reserve and reference books, may be charged out for a period of two weeks by signing the book card with student's name and homeroom. Books may be renewed. Reserve books may be charged out for use in the library for one period or for overnight use. Reference books are to be used in the library during the day, but may be checked out for overnight use. Periodicals may be charged out for use in the library; some back issues of periodicals circulate on an overnight basis. These materials which circulate over-night may be checked out immediately after 6th period. Information materials, vocational materials and college catalogs circulate for limited periods of time.

Students may "sign-in" to the library with the person at the door in the following ways:

1. By "signing in" with a study hall number.
2. By presenting a pass signed by a teacher.
3. By other prescribed means.

Students may come in to library during the extended hours (those before or after the regular school day) without signing in.

Conduct in the library will conform to the following:

1. There is to be no talking for any reason. This means students may not study together if this involves conversation.

2. A student may not leave the library before the end of the period unless he has come in with a pass on which the teacher has written "return."
3. The only reasons for a student's leaving his seat in the library are to get library materials from the shelves or files, or to ask one of the librarians for help.
4. All library materials not charged out are to be returned to the circulation desk. Do not attempt to return books to the shelves.
5. All library materials taken from the library must be charged out before leaving.

### **SCHOOL BANK**

The school bank is located on the second floor next to room 237 and is open for service before and during homeroom period. The current dividend rate is  $4\frac{1}{2}\%$ .

Fifty cents will open a student's account and his funds will be insured up to \$10,000. Balances of \$5.00 and over earn a quarterly dividend on March 31, June 30, December 31, and September 30. Funds deposited between the first and twentieth of each month will earn dividends for the entire month.

The entire personnel of the Thrift System is bonded, and the facilities for handling accounts include a fireproof walk-in vault and a burglar-proof safe. During the summer months, business transactions may be made at the office of the First Federal Savings and Loan Association, 3211 South Columbia Pike.

### **SCHOOL STORE**

The school store, located on the first floor across from the office, is sponsored by a staff member and operated by DECA students. All necessary supplies, such as pencils, paper, and notebooks are available. Such "school spirit" articles as decals, emblem sweat shirts, and pennants are also for sale. Prices of these items have been established to save money for the students, as well as to provide a slight profit for the general fund of the school. The store is open during the regular school day and for a short period before school.

### **LOST AND FOUND**

A lost and found is maintained in the main office where students may turn in lost articles or claim articles turned in. Articles will be held for a period of thirty (30) days. At the

end of this time they will be turned over to the Arlington County Police Department for distribution through community channels.

Students should report all lost and found articles to the Assistant Principals' office and file a lost and found report. A copy of the Report will be filed with the Arlington County Police Department, one will be sent to the student's parents, and one copy will be filed in the Assistant Principals' office.

### **CLINIC**

The clinic is located in room 206 and is provided for the use and welfare of the students of the school. A registered nurse, a nurse's aide, and student volunteer help will give emergency first aid and care for injury or sudden illness. They are not authorized to give aspirin to any student or school personnel.

Should a student become ill during the school day, he should report this illness to his teacher, who will give him a referral slip to the clinic where the extent of his illness may be determined. Referral slips for illness occurring during lunch periods will be obtained through the Assistant Principals' office. If it is necessary for the student to be excused from school, the nurse will contact the parents and make arrangements for his transportation home.

### **GUIDANCE SERVICES**

Counselors are available for conferences with all students, as well as with parents and teachers. If you have problems in keeping up with your scholastic work, in choosing the courses you need, in learning about job opportunities, or in selecting a college, you should see your counselor at once. The names of the counselors are listed on page 5 of this handbook. Appointments may be made through the guidance secretaries.

### **ASSEMBLIES**

Assemblies, an important, informative part of student activities, are usually held on Tuesdays. Some all-school assemblies are planned for each year. The other assemblies are held on a grade level basis. Assemblies are arranged by the assistant principal of the grade level concerned and the assembly committee.

### **SCHOLARSHIPS**

Students who are interested in scholarships should begin to investigate the possibilities early in the school year. It is often

necessary for scholarship applicants to take the College Board Exams in December or January. Seniors should inquire about scholarships at the colleges they are interested in attending, and they should consult the catalogs of those colleges for information pertaining to scholarships. There are also reference books on scholarships available in the school library.

It is wise to investigate national scholarship opportunities, such as those offered in the General Motors National Scholarship program and the Naval ROTC program. The guidance counselors will have information on these programs and many others and will keep those students who indicate an interest posted on these possibilities. Current literature (newspapers and magazines) often contains articles pertaining to scholarships, particularly those awarded on a national scale.

Finally, students seeking financial assistance should investigate loan possibilities. Many colleges have loan funds which are virtually untapped.

### SCHOLARSHIP FUND

The Scholarship Fund, sponsored by the Student Assembly, provides grants to help deserving senior students defray part of the expense of their first year in a post high school education program of their choice. The recipients of this scholarship are chosen from written applications and interviews. A screening committee, composed of the Principal, the Assistant Principals, the S.C.A. sponsor, and two counselors, makes the final choice. Money for this Scholarship is raised by the annual talent show, "Here Come the Warriors" and is supplemented by voluntary contributions from Wakefield student clubs and individuals.

### SENIOR MERIT CARDS

Any senior who has maintained a "C" average with no failures and who is approved by faculty screening is eligible for a Senior Merit Card. This card grants certain privileges to the holder, which are announced each year early in September.

A Senior Merit Card may be revoked if the holder abuses any of the privileges it grants, or if the holder is guilty of misconduct.

### SENIOR RING

Juniors who have received for mid-term grades a "D" or better in all subjects necessary for promotion, may order their

Senior Rings in February. These rings will be delivered at the end of May.

For those not desiring to order rings in February, there will be another opportunity in the spring and at the end of summer school to place orders.

The rings have been manufactured by Herff-Jones in two styles — open and closed back. The open back rings cost approximately \$13.25 for girls and \$15.75 for boys. The closed back rings cost about two dollars more. A selection in the type of stone is available — cut or smooth — and the color of all stones is green.

### STUDENT EXPENSES

The following expenses apply to most students:

**Class Dues:** The amount will be approximately \$2.00 for sophomores and juniors. Senior dues will be about \$6.00, which will include rental of cap and gown.

**School Insurance:** This insurance costs approximately \$2.25 and provides accident coverage for the regular school day and a reasonable time before and after school. Hospital and medical expenses are included.

**Yearbook:** The *Starstone* fee is \$6.50 for seniors and \$5.50 for underclassmen. (Senior yearbook covers are padded and have the name engraved thereon in gold.)

**Physical Education Fee:** This fee is approximately \$6.00 per year for towel service. Gym suits, socks, shoes, and sweat shirts must also be bought by those students who need them.

**Club Dues:** These dues will vary with the clubs: this expense involves only those students who join the various clubs.

Senior picture, if a student wishes to order one, costs \$1.25. Mortar board tassel, if desired, may be purchased by seniors for 50 cents.

### JOB PLACEMENT SERVICE

The Wakefield Guidance Department has helped and will continue to help many students find part- and full-time work. If a student wants to check an opening, he can contact the guidance office, which is in touch with many employers in all fields.

Often the job finds the student. Employers in need some-



times give specifications to the guidance department, which in turn contacts the teachers and tries to locate a student meeting the qualifications.

One day during the year is designated as Placement Day. Representatives from many companies come to the school and make themselves available to job-seekers. This is usually toward the end of the year, after the upperclass has had a chance to make plans.

The co-operative training programs at Wakefield are school sponsored and promoted by local business organizations to train juniors and seniors for specific occupations and professions. Each program meets the need of the student who plans to continue the study of his chosen field in college, or become engaged in an occupation immediately after graduation. Students, 16 years old and older, work a minimum of 15 hours each week and earn a salary offered any other beginning employee.

The three co-operative training programs offered at Wakefield are Distributive Education (D.E.), Vocational Office Training (V.O.T.), and Industrial Cooperative Training (I.C.T.) D.E. covers the areas of retail, wholesale, and service fields. V.O.T. is composed of twelfth grade students having good skills in typewriting, shorthand, or bookkeeping. I.C.T. offers a variety of occupational training, and is open to eleventh and twelfth grade students who desire to work as any of the following: nurse's aide, beautician, dental assistant, auto mechanic, draftsman, printer, optician mechanic, and sheet-metal worker.

The student in the co-operative training program attends school for a minimum of three hours, taking the required courses for his grade level and one elective. He receives credit for the courses he takes during school and two credits for on-the-job training.

### VISITORS

Wakefield is open to visitors most of the time. Exceptions are the days when mid-year and final examinations are being conducted, snow make-up days, and such other days as the administration deems necessary. Parents are welcome to visit the school, meet the teachers, and observe methods of instruction. Visitors are encouraged to call the office and make arrangements so that Wakefield Guides may be provided and visitor passes prepared. All visitors must have passes. All visitors must report immediately upon arrival to Room 123.

### PUBLICATIONS

There are five publications at Wakefield: The **Starstone**, our yearbook; the **Signal**, the school paper; the **Pendulum**, Wakefield's literary magazine; the **Student Handbook**; and the **Student Directory**.

The **Starstone** was named after the tiny star-shaped stones found at Wakefield, birthplace of George Washington. The yearbook is published annually and is designed as a record of school life at Wakefield. It is ordered in the fall or winter months and is delivered before school is out. Students interested in being members of the **Starstone** staff should see the yearbook advisors. The cost for the **Starstone** this year will be \$5.50 for 10th and 11th grade students, and \$6.50 for seniors. The extra dollar on the senior price is for a padded cover and the name of the student printed in gold on the cover.

The **Signal**, official newspaper of Wakefield High School, is published every three weeks during the school year. Written and edited by students, it carries stories regarding all school activities, editorials, cartoons and pictures and a Letter to the Editor column. It is delivered in homerooms to those students who have paid class dues.

The **Pendulum** is designed to give students an opportunity to publish their poems, short stories, and general literary or artistic works. All students are invited to contribute material to the **Pendulum** directly or through their English classes. The **Pendulum** is published once during the school year and copies may be purchased when they are published.

The **Student Handbook**, published by the SCA and edited by the Secretary of Intra-School Publicity, provides students with useful information about many of the school's functions.

The **Student Directory**, also published by the SCA, lists the names, addresses, and telephone numbers of Wakefield's students. It is available to all students at a small cost.

### FINANCIAL SYSTEM

Revenue from all school affairs (athletics, drama, music, publications, etc.) is deposited in a general fund, from which certain school activities are budgeted. These budgets are approved by the Budget Committee consisting of the Principal, Assistant Principal (Director of Finance), School Treasurer, Athletic Director, three faculty members, and the treasurer of each class.

## AMERICAN FIELD SERVICE

**AFS - INTERNATIONAL** is a club for foreign nationals and American students who would enjoy planning activities in which they can share their experiences. Interested students contact Connie Kilpatrick, SCA Corresponding Secretary or Mary Lohman, Chairman of AFS-International.

### Bus Stop

Each year American Field Service students in the United States (about 3,200 in 1966) come to Washington, D. C. for a few days of sightseeing. Wakefield is host to one busload (about 44 students and chaperons) and the students are housed in local homes.

### Americans Abroad

Juniors and Seniors interested in going abroad with the American Field Service are invited to apply. To be eligible, the applicant must be a good student, friendly, adaptable, and concerned with the international scene. The cost is shared by the school and the family abroad. Mary Lohman spent the summer in Germany under AFS auspices.

### Foreign Student

In January applications will be accepted from families who would like to keep the foreign student assigned to Wakefield for 1967-68. The qualifications for the American family are a heart large enough to receive another child from a foreign land for a year and probably forever, and a mind open to the unique life and culture the student will bring with him. Both boys and girls participate. Expenses are largely met by the Wakefield student body. The host family is expected to furnish room, board, and activities shared by the whole family.

For the school year 1966-67 Wakefield will be host to  
Kiichi Murakami  
Japan

He will live with:

Robert Holmes  
121 N. Wakefield  
JA 7-5123

Every Wakefield student should benefit from this foreign exchange program. Wakefield students are encouraged to greet Kiichi in the halls throughout the day and introduce themselves whenever possible. Do not hesitate to invite him to school and family activities. Kiichi is here to learn about Americans. By sharing our lives with him, we can both grow a great deal.

## TRADITIONS

Wakefield Warriors, flying their colors of green and white, have established many school customs in Wakefield's twelve-year existence. The following traditions are all a part of Wakefield's school year and provide much enjoyment for everyone.

**The Wakefield-W-L Pep Rally** is held in the football stadium the night before the big Wakefield-W-L football game. The clubs parade their gaily decorated floats and give skits in competition, and the cheerleaders lead yells to increase school spirit. All floats are judged; about six floats in all are awarded places. It is a great night for all.

**Green and White Day** is the day of the Wakefield-W-L football game. Everyone wears green and white to display school spirit.

**The Hammond-Wakefield Football Jug** (No. 1) was retired by Wakefield in 1963 after the Warriors defeated the Admirals for the third successive year. This jug is displayed in the trophy case in the boys' gym lobby. Jug No. 2 is also on display in the same trophy case, Wakefield having defeated Hammond last year, 27-14.

**The Homecoming Dance**, sponsored by the Student Assembly, is held the night after our last home football game. The Homecoming Queen is crowned and reigns at the dance with her court, consisting of two underclass attendants. The queen and her attendants are presented to the student body by the Student Assembly at the homecoming game. Candidates for queen and attendants are first selected by the football team. The student body makes the final selection.

**Christmas traditions** are numerous. The week before Christmas is quite hectic for homerooms and clubs. The school sponsors a door, transom, and Christmas basket decoration contest. There is a Christmas basket contest for both clubs and homerooms with separate judging on quantity and quality of food and appearance of basket. Wakefield's halls are colorful and cheerful as homerooms display their decorations. The food in the beautifully decorated Christmas baskets is given to needy families (through the Salvation Army) for Christmas.

**The Senior-Alumni Dance** is held during the Christmas Holidays and is attended by seniors and past graduates and their dates. It is sponsored by the Student Assembly and was started in 1956.

**The Snow Queen Ball** is held every January and is sponsored by Psi Service Club. Wakefield's Snow Queen reigns at the Ball. Since the queen is judged on talent as well as appearance, a talent contest is held among the candidates. The girls can be nominated by anyone and must fill out an application form expressing their desire for candidacy. Judging of the contest is by members of Psi and faculty. Five girls are selected as finalists; the Snow Queen is chosen at the Ball after each girl has displayed her talent.

**Zeta Gorp**, a dance with casual dress, is traditionally sponsored by Zeta Service Club. Students show their support of a candidate for "Ugly Man" by putting money in a jar with his name on it, at lunch. The candidate whose jar collects the most money is crowned "Ugly Man" at the Gorp.

**The Hoot'nanny** was sponsored for the fifth time last year by the Student Assembly. It is an informal entertainment featuring group singing and refreshments after Bermuda Day.

**Bermuda Day** is held in May and is sponsored by the Student Assembly. Everyone buys bermuda licenses for \$.50. This license allows a student to wear bermudas to school on that day. All profits from Bermuda Day are put in the Foreign Exchange Fund.

**The WSC Sing**, sponsored by the Service Club Council, is held one evening in April and may be attended by anyone, free of charge. The Service Clubs prepare two songs for this event and compete for top singing positions. First, second and third places are awarded in both boys' and girls' Service Club divisions.

**Open Season**, sponsored by Optimi Service Club, is the week of the year that girls anxiously await. During this week in the spring, girls buy tags from members of Optimi for \$1.00 and tag their favorite guys. The girl must carry all books, open all doors and perform other such services for the guy she has tagged. A dance is held on the Saturday night of that week, which marks the end of Open Season.

**The Yearbook Signing Party** is sponsored by the upper class. This party provides the opportunity for upperclassmen to sign each other's yearbooks.

**The Junior Prom** is held in early May and is sponsored by the Junior Class.

**The Senior Prom** is held in late May or early June. This is

the last dance of the year and is attended by practically all the members of that class.

**Wakefield Day**, started eleven years ago, is sponsored by the school and Parent-Teacher Association. Numerous booths are erected by clubs and organizations where interesting prize-winning games can be played. Excellent food is always available. At the end of an exciting day, "Miss Wakefield" is crowned at a Beauty Contest held in the auditorium. This is an entire day of fun open to all students and their families.

### DANCE POLICY

The Dance Committee shall consist of the school principal, the faculty S.C.A. adviser, the President of S.C.A., the Secretary of Social Activities of S.C.A. (chairman), and one student representative from each grade level.

The duties of the Dance Committee shall be to set up dates on the calendar for all school dances; to assign dances to organizations applying for them; to draw up rules for the conduct of dances and to make copies of these rules available to all organizations sponsoring dances; and to make decisions on all matters concerning the dance policy.

The Dance Committee shall have jurisdiction over all dances held at the school. At present, the committee need only extend this power to dances held at night. If it becomes necessary in the future, however, the Dance Committee may extend jurisdiction to dances held in the daytime.

The number of dances each year will be approximately eleven. These should include: one senior class sponsored dance, the Senior Prom; two S.C.A. sponsored dances—the Homecoming Dance, the Senior-Alumni Dance; the Junior Prom; one P.T.A. sponsored dance; and six to eight other dances.

Classes will not be assigned a specific date or dance as a matter of course, but will be required to apply for open dance dates along with clubs and other organizations. However, each class shall be given preference over other organizations for at least one dance.

### HONOR SOCIETIES

Wakefield is fortunate in having many honor societies among its activities. The approximate size and requirements for membership for each society are listed below.



**The National Honor Society** has about 105 students in its membership. Requirements for membership are a 4.0 average for sophomores, a 3.5 average for juniors, and a 3.2 average for seniors. Students must also have faculty recommendations for character, leadership and service. The president is Terry Epperson. Sponsors are Mrs. Desberg and Mr. Sasscer.

**Mu Alpha Theta**, the Mathematics Honor Society, has about 90 members. All members must have completed Algebra I and Geometry and received "A" finals in both, and must maintain an overall "B" average. The society has lectures, field trips and projects, and sponsors an annual math contest. The president is Frank Camm. The sponsor is Mr. Stover.

**The French Honor Society** has about 50 members. Students are admitted into the society after three semesters of French with a "B" average in French and must have a faculty recommendation. The president will be chosen in the fall. The sponsor is Mrs. Kulakow.

**The German Honor Society**, consisting of about 20 students, requires all members to have an "A" average in German I or a "B" average in German II, III, or IV. The sponsor is Mrs. Dilger.

**The Latin Honor Society** has about 50 members, each of whom must have completed three semesters of Latin with an "A" in either Latin I or Latin II. The sponsor is Mrs. Fenton.

**The Spanish Honor Society**, consisting of 15-20 members, requires each of them to have a "B" average in Spanish and an overall "B" average. The group explores the culture of Spain through Spanish restaurants, etc. The sponsor is Mr. Ascunce.

**The Art Honor Society** has about 30 members, all of whom have completed at least one semester of art with a "B" average. Miss Salley is the sponsor. Applicants must submit samples of their work to the society.

**The Quill and Scroll** is a journalism honor society with about 20 members. All of them are juniors or seniors, in the upper third of their classes, who have done outstanding work on a publication for at least one semester.

**The Thespians** is a national drama honor society of about 25 members at Wakefield. Students earn admission by working on dramatic productions.

## CLUB PROGRAM

The club program at Wakefield offers many opportunities for students to develop and expand their interests, social contacts, service in the school and community, and active participation in school life.

The clubs meet after school on specially designated days in order to avoid conflicts with other after-school activities. A new club may be formed by a reasonable number of interested students and a faculty sponsor, who will in turn apply for a charter. All clubs will be represented on the Inter-Club Council, an organization headed by the Secretary of Clubs. The purpose of the Council is to coordinate and publicize the activities of the clubs. Its primary activity is Club Week, which is held in early fall and serves to demonstrate the activities of each club and to stimulate interest in them.

The approximate size and purpose of each club are listed below.

The **Art Club** has about 15 members who spend several times a month in Wakefield's art department working on individual or group projects. A few field trips are taken and dues are minimal.

The **Bridge Society** is open to any student who can play bridge and wishes to improve his game or simply to play with other students. Matches within the club and contests with bridge clubs from other schools are held.

The **Chemical Society** usually has about 25 members. Activities include experimenting in the laboratory, hearing outstanding speakers, and watching films.

The **Chess Club** competes in the Northern Virginia and the Metropolitan Chess Leagues.

The **D.E. Club** is composed of juniors and seniors enrolled in the Distributive Education co-operative training program at Wakefield. It has approximately 40 members who carry out such projects as holding a fashion show, having an employer-employee dinner, and attending the district convention.

The **D.O. Club**, or Diversified Occupations Club, is for I.C.T. students. It has about 30 members.

The **Wakefield Emergency First Aid Squad** is open to all male students at Wakefield who hold an American National Red Cross standard first aid card. The Squad provides emergency first aid for the school, performing specific duties during fire and air raid drills and special school events.

**Future Homemakers of America** is a national organization for students who are interested in home economics. Students do not have to be enrolled in home economics classes to be a club member. The goal of FHA is to help individuals improve personal, family, school and community living. Typical activities include field trips, demonstrations, speakers, films, and service projects. Carolyn Novak is president for 1966-67.

**Future Teachers of America** is a professional club for students who are interested in entering the teaching field. In order to better acquaint the average student with the problems involved in classroom teaching, we have a voluntary assistant program at Claremont Elementary School. We also invite such educators as the President of the AEA, guidance counselors and current student teachers to guide and encourage us in our chosen field.

The **Wakefield Guides Association** is composed of about 35 specially selected students who guide all visitors around the school and usher at important school functions. They also orient new students and act as hosts and hostesses at Back-to-School Night, Baccalaureate and Commencement. Guides must have at least a 3.0 average and must be in good standing with the faculty. The president is John Coakley.

The **Gymnastics Club** has about 35 members who hold regular practices in tumbling, vaulting, and trampoline.

The **Key Club**, although not classified as a service club, performs many services. The membership consists of about 35 boys that have high standards of citizenship. The club is a national organization which carries out school and community projects. The president is Dave Staton.

The **Keyettes**, a national honor service organization, has 40 members. Requirements are a 2.6 average and high standards of achievement. A few of the functions they hold during the year are the Book Fair, the Great Pumpkin Dance, and a Spring fashion show. The President is Pam Reed.

The **Modern Dance Group** is open to any girl or boy interested in modern and interpretive dancing, and meets once weekly. Tryouts are usually held in October after clinics and orientation. The year's program includes participation in the spring concert in early May as well as various performances throughout the year. Choreography and costuming are by the members of the group. The president is Christy Taylor.

The **Wakefield Monogram Club** members have all received a school letter and must be in good standing with the Wakefield

faculty. The goal of the Monogram Club is to promote school spirit. The president is Dan Shannon.

The **Red Cross Club** is open to all students interested in community service projects such as entertainment units for hospitals and handicapped children. Of particular interest is a series of projects planned for Junior Village. A leadership program is conducted during the summer months by the Arlington County Chapter of the Red Cross.

The **Rifle Club** has about 40 members who hold matches with other schools and enter the N.R.A. competitions. The club provides a place for organized target practice and training.

The **Wakefield Rocket Society** has about 25 members. It consists of three divisions: electronics, which operates a ham radio station; astronomy, which has its own telescope; and rocketry.

The **Shakespeare Society** meets after school on the first Monday and the third Wednesday of each month to read and act out scenes from Shakespeare's plays, to learn about the bard's life and times, and to plan activities for the school fostering an understanding of his works. Field trips are taken to stage presentations whenever possible. The president is Nancy Hough.

The **Spanish Club** is composed of students interested in the Spanish language and culture. Members visit Spanish ballets, restaurants and embassies and invite various people to speak on Latin American countries. The president is Gloria Wu.

The **French Club** is for qualified students of French II and above who would like to explore various aspects of French culture in French. The club had almost 50 members last year. Any interested student is encouraged to join. The club has not elected officers for this year as yet.

The **Swimming and Diving Club** has about 25 members who practice weekly at the Northern Virginia Aquatic Club. The team has meets with other high schools in the area. The President is Judy Hornstein.

The **Dramatic Arts Club** offers membership to all students who are interested in drama and do not have the necessary number of points to be a Thespian. There are about 30 members in the group.

The **Theatrephiles** was formed for students wishing to widen their cultural understanding of performing arts by taking frequent trips to area theatres. The President is Gary Hackett.

## SERVICE CLUBS

There are about five boys' service clubs and sixteen girls' service clubs at Wakefield. The purposes of these clubs are to perform beneficial service projects in the school and community and to have meaningful programs at meetings.

In the fall, a representative from each service club is chosen to represent his club in the Service Club Council. The Council coordinates activities of the clubs and sponsors various activities in which the clubs can compete. These include the Service Club Sing and the Christmas Basket Contest. The council also sponsors an officer-training weekend.

Students wishing to start a new service club should contact the principal in charge of student activities or the Service Club Coordinator for a sponsor, draw up a constitution, and apply through the Service Club Council and the SCA for a charter. Maximum membership is thirty (30).

## DRAMA

Wakefield provides an extensive drama program, including two school plays, one normally in the late fall and the other in the early spring, as well as the popular variety show, "Here Come the Warriors." All students interested in participating in the dramatic efforts or exhibiting their talents in the variety show should respond immediately to calls for try-outs.

## DEBATE

Wakefield has participated for the past several years in the Northern Virginia Debate League and is regarded as a formidable competitor in interscholastic debate circles. Approximately 40-50 students try out each year for the debate squad. From 16 to 20 are retained throughout the year for the interscholastic competition, both varsity and junior varsity, as well as competition in tournaments conducted by universities in the state and the District.

## MUSIC

The performing organizations in the music department include the symphony orchestra, concert and reserve bands, marching band, Wakefield singers, choir, mixed chorus, and girls' chorus. At various times during the school year these groups perform for student assemblies, at the various feeding junior high schools in Arlington, and at community functions in the Washington area. The marching band is a voluntary

organization which participates at Washington area parades and at the Apple Blossom Festival in Winchester. The concert band performs at all fall varsity football games as a uniformed marching band. The orchestra on occasion serves as a pit orchestra for such events as the school plays, and faculty shows. The string quartet plays for the annual Honor Society Banquet. Each year the music department presents a series of evening programs, including the fall "Pops" concert, Christmas concert, Spring concerts by the bands, orchestra, and choruses. In addition, selected groups also perform at the annual baccalaureate and commencement exercises.

## ATHLETICS—BOYS

Wakefield has organized inter-scholastic activities in the following sports:

### FALL SPORTS

#### Football

Head Coach ----- Mr. William Edmondson  
J. V. Coach ----- Mr. Neal Haygood

#### Cross Country

Head Coach ----- Mr. Charles Ballew

#### Soccer

Head Coach ----- Mr. Edward Reynolds

### WINTER SPORTS

#### Basketball

Head Coach ----- Mr. Maynard Haithcock  
J. V. Coach -----

#### Wrestling

Head Coach -----  
J. V. Coach -----

#### Winter Track

Head Coach ----- Mr. James Motes  
Assistant ----- Mr. Kenneth Swatt

#### Gymnastics

Head Coach ----- Mr. William Lee

### SPRING SPORTS

#### Baseball

Head Coach ----- Mr. Al McCulloch  
J. V. Coach -----

### Spring Track

Head Coach ----- Mr. James Motes  
Assistants ----- Mr. Kenneth Swatt  
Mr. Charles Ballew

### Tennis

Head Coach ----- Mr. Neal Haygood

In addition to these varsity level activities, there is a program of intramural sports for those boys who do not choose to compete on varsity level but who are still interested in athletic participation. Besides getting enjoyment from such participation the boys also earn points toward an intramural award.

### ATHLETICS—GIRLS

All athletic activities for girls are organized on an intramural basis, scheduled after school. This program is incorporated as the Girls' Athletic Association. A representative from each health and physical education class will serve on the G.A.A. board of officers. The president is Connie Kilpatrick, and the sponsor is Miss Heier.

Awards will be given to girls on a point system basis. Interschool playdays will be planned so that Wakefield girls may compete with other schools.

Special activities are also planned:

Open House  
Fall Officers' Picnic  
Fall Sports Day  
Awards Tea  
Parent-Daughter Night  
Basketball Sports Day  
Spring Camp-Out (for all girls)

### WAKEFIELD ATHLETIC ASSOCIATION

The regular student admission price to individual varsity football and basketball games is \$.75; wrestling and baseball, \$.50. Membership in the Wakefield Athletic Association entitles students to admission to all home games. Membership books may be purchased from the Athletic Office for the price of \$7.00. Purchase of these books results in a substantial saving to the purchaser, as well as guaranteeing support to all athletic activities that are part of the school. Keep in mind, however, that admission books used by persons other than those to whom they were issued will be revoked. Lost books are not replaced. Football tickets at gate, \$1.25.

### CHEERLEADERS

The girls of Wakefield's two cheerleading squads, Varsity and Junior Varsity, are screened by a committee composed of members of the school's various athletic teams, homeroom representatives, and faculty members. This year's Varsity cheerleaders, junior and senior girls, were selected last spring. The J. V. cheerleaders, all sophomore and junior girls, will be chosen early this fall. Students will be given ample notice concerning practices which will be held prior to tryouts.

The twelve girls on the Varsity squad and the ten on the J. V. squad all must have a "C" average with no failures. Practices are held once a week.

This year's varsity cheerleaders are:

Susi Hoop	Sheryl Stubbs (Secretary)
Janet Morrison (Co-captain)	Donna Jones
Margaret Phillips (Co-captain)	Pat Miller
Kathy Cullers	Polly Newlon
Peggi Dowling	Marcia Pulver
Lynn Harris (Treasurer)	Diana Stravopoulos

### MAJORETTES

The girls of Wakefield's Majorettes were chosen last spring by a committee consisting of past Majorettes and Mr. Lewis. The girls on the squad practice old and new routines during the summer and fall; they present these routines at football games and participate in several parades during the year. The cost of each Majorette uniform must be borne by each Majorette.

The Wakefield Majorettes for 1966-67 are:

Nancy MacEwen (Captain)	Clesta Snoots
Connie Kilpatrick (Co-captain)	Susan Williams
Genny Wilson	Janet Smarr
Judy McCrea	

### DRILL TEAM

The 48 members of Wakefield's Drill Team are chosen by a panel of past Drill Team and faculty members, in the Spring of each year. Their purpose is to encourage school spirit, which they accomplish through marching in various parades,



marching at home football and basketball games, and by wearing their uniforms the day of the game.

The officers for this year are the following:

Captain:	Rosalyn Pearson
Co-Captain:	Winkie Denton
Secretary:	Tina Forkin
Treasurer:	Tori Helscher
Secretary of Publicity:	Debbie Farr
Chaplain:	Lee Frye

### **POLITICAL PARTIES**

Political parties are a long-standing institution at Wakefield. They were founded for the purpose of promoting student interest in student government affairs and for providing a democratic, efficient method of nominating candidates for S.C.A. offices. The two parties, Wakefield Independent Party and the United Students Improvement League are both dedicated to the fostering of new ideas for Wakefield's S.C.A. though they often differ in the methods of action they suggest.

Membership in political parties is open to all Wakefield students, and everyone is urged to take part. Each year, just before the elections in the fall and the full spring election, activity is at its height. Nominating conventions are held by each party, platforms are drawn up, and campaigning goes into full swing. Each student is urged to learn how the political parties operate, join the one of his choice, and take an active part.

### **FREEDOM'S FOUNDATION**

The S.C.A. of Wakefield has traditionally submitted a written report on the activities of the school student government to the Freedom's Foundation. This foundation is a patriotic educational organization which sponsors a program to promote an interest and understanding in the American way of life; it gives awards to various schools, authors, composers, ministers, and legislators each year. Approximately 32 thousand entries are received from schools each year, and about two hundred of these receive an award; Wakefield has won an award five times.

### **THE INTERFAITH COUNCIL**

The Interfaith Council is a committee of faculty and students affiliated with the Student Assembly. The primary purpose of this committee is to direct the attention of students

and staff to the ethical and moral imperatives of constructive human conduct. One major responsibility assumed by the committee in the discharge of this purpose is that of informing students and staff of impending religious and national holidays and of helping them become more aware of the significance of these holidays. To do this, the committee publishes a booklet; the first part of this booklet contains explanations of religious and civil holidays and quotations applicable to everyday life. The thoughts for the day included in the morning announcements come directly from this section of the booklet. The other major responsibility assumed by the council is the encouragement of student discussion of moral and ethical problems. The final section of the booklet consists of selections from the world's great authors, philosophers, and theologians. These excerpts provide a basis for student discussions in homerooms, service club meetings, etc.

The Interfaith Council is interested in student and staff reaction to the materials that they publish and request that suggestions for improvement be submitted directly to the Principal.

### **FRATERNITIES AND SORORITIES**

Membership in organizations which are not school-approved (secret societies, fraternities, and sororities) is prohibited by action of the Arlington County School Board. Students who affiliate with such organizations will be subject to disciplinary action. This action will include: exclusion from participation in athletics, the holding of school offices, and the receiving of honors for the remainder of the year; and suspension from school until the student has given evidence that he is no longer associated with the prohibited activity.

If there is doubt as to membership in such an organization, the parents and student involved will be required to sign an affidavit of non-association in a prohibited secret activity.

### **COLUMBIAN TROPHY**

Wakefield and Washington-Lee entered their first year of competition for the Columbian Athletic Supremacy Trophy in the winter of 1955. It is a trophy now awarded to the Arlington high school which has accumulated the highest number of points on the following basis:

Cross Country	-----10
Football	-----20
Basketball	-----20
Outdoor Track	-----20

Wrestling .....	20
Tennis .....	10
Baseball .....	20
Gymnastics .....	10

This trophy is rotated among the schools on an annual basis determined on the basis of points won.

### AWARDS

During two annual awards' assemblies, students who have excelled in scholarship, citizenship, and other school activities are presented with the following awards:

1. Daughters of the American Revolution: a Good Citizenship award of a medal and certificate to a senior girl in each division.
2. Sons of the American Revolution: a Good Citizenship medal to a senior boy in each division.
3. Bausch and Lomb award to an outstanding senior in the field of science.
4. Business Education Award to an outstanding student in the Business Education Department.
5. Home Economics Award to the outstanding senior girl in Home Economics.
6. Science awards presented by the Arlington County, Virginia, Junior Academy of Science.
7. Golden "W" Award to students for outstanding contribution to the life of the school in an area in which they have not otherwise been recognized.
8. Activity letters for those attaining 100 points.
9. Intramural sports awards to boys and girls who have accumulated a certain number of points through participation in intramurals.
10. Recognition of those students who have received achievement awards through participation in events on an individual or group basis (debate, music, etc.).

Athletic awards are presented at assemblies following each sport season.

### POINT SYSTEM

A letter may be earned by participation in school activities or in athletics.

Awarding of a letter for school activities will be based on

**100 points.** This letter shall represent participation in all school activities. In order to avoid a situation in which a student participates in only one activity, a maximum of 75 points can be earned in any one activity. **Students are to be assigned the number of points as indicated or according to the sponsor's evaluation of the student's participation.** Points listed are maximum allowances and should only be assigned for outstanding performance.

### STUDENT OFFICES

OFFICE	MAXIMUM POINTS
SCA President .....	35
SCA Vice-President .....	25
SCA Secretary (2) .....	25
SCA Cabinet Officer .....	20
SCA Representative .....	15
Division Chief Executive .....	25
Division Council Member .....	20
Division Assembly Member .....	15
Division Committees .....	2
(exclusive of officers)	
Upperclass Council President .....	20
Upperclass Council Treasurer .....	20
Upperclass Council Secretary .....	20
Upperclass Council Alternates .....	15
Homeroom Officers .....	5

### STUDENT SERVICES

Bank Employee .....	10
Bookroom Assistant .....	10
Central Attendance .....	10
Clinic Assistant .....	10
Finance Committee .....	7
Guidance Assistant .....	10
Homeroom Services (3 max. per student) .....	15
Library & Audio-Visual Assistant .....	10
Office Assistant .....	10
Physical Education Assistant .....	10
Registrar Assistant .....	10
Rescue Squad .....	10
School Guides .....	10
School Store Manager .....	20
School Store Assistant .....	10

Science Laboratory Assistant .....	10
Subject Area Assistant .....	10
(Not member of class in which assistance is given)	

### EXTRA CLASS ACTIVITIES

Art .....	10
Dramatics Major .....	7
Dramatics Minor .....	3
Music—Vocal .....	15
Music—Instrumental .....	15

### PUBLICATIONS

Newspaper Editor .....	30
News and Sports Editor .....	20
Newspaper Staff Member .....	15
Newspaper Reporters .....	7
Yearbook Editor .....	30
Yearbook Section or Page Editor .....	20
Yearbook Staff Member .....	15
Magazine Editor .....	10
	per issue
Magazine Staff Member .....	7
	per issue

### PHYSICAL EDUCATION

G. A. A. President .....	15
G. A. A. Officer .....	10
G. A. A. Recorder .....	15
G. A. A. Participation—per activity .....	3*
(including officiating, timer, scorer, etc.)	
*must participate in 75% of each activity	
Extramurals and Play Days .....	3
Sports Manager — Boys .....	10

### AFTER SCHOOL CLUBS

(meeting regularly and conducting an active program)

Service Club Council Officer .....	5
Service Club Officer .....	5
Service Club Member .....	2
Key Club Officer .....	5
Key Club Member .....	2
Keyettes Officer .....	5

Keyettes Member .....	2
Majorette .....	15
Honor Society Officer .....	5
Honor Society Member .....	2
Club Officer .....	5
Club Member .....	2

### HONORS

Contest Finalist (Representing School) .....	10
Winner of School Contest .....	2
Participation in contest held outside school .....	2
Northern Virginia Science Fair Entrant .....	5
Perfect Attendance all year .....	2
Honor Roll (Must have all A's & B's with at least 1 A)	
"A" .....	2*
"B" .....	1*

\* for each, per marking period

### SPECTATOR CODE OF ETHICS

1. Spectators are an important part of the game and should at all times, conform to accepted standards of good behavior.
2. Spectators should, at all times, respect officials, coaches, and players as guests in the community and extend all courtesies to them.
3. Enthusiastic and wholesome cheering is encouraged.
4. Booing and disrespectful remarks should be avoided at all times.
5. Bells, whistles, or noisemakers and signs are not accepted for indoor athletic events.
6. During the free throw in basketball, there should be absolute silence.
7. Spectators should observe and obey the rules and regulations of the school concerning smoking, food and drink consumption, and parking of cars.
8. Virginia state laws prohibit alcoholic beverages of any kind on school property; the law further prohibits any person under the influence of alcohol to be on school property.
9. For flagrant or repeated violation of this code, spectators will be evicted from the area and chastised accordingly.



**WAKEFIELD HIGH SCHOOL  
SPORT SCHEDULE 1966-1967**  
(All Home Events Capitalized)

**VARSITY FOOTBALL**

Sept. 9—GEORGE WASHINGTON	8 P.M.
Sept. 16—McLean	8 P.M.
Sept. 23—GROVETON	8 P.M.
Sept. 30—Yorktown	8 P.M.
Oct. 8—Langley	2 P.M.
Oct. 14—HAMMOND	8 P.M.
Oct. 21—Marshall	8 P.M.
Oct. 28—WASHINGTON-LEE	8 P.M.
Nov. 4—STUART	8 P.M.
Nov. 11—Fort Hunt	8 P.M.

**J. V. FOOTBALL**

Sept. 15—McLean	4:30 P.M.
Sept. 22—Groveton	4:00 P.M.
Sept. 29—YORKTOWN	4:00 P.M.
Oct. 6—LANGLEY	4:00 P.M.
Oct. 13—HAMMOND	4:00 P.M.
Oct. 20—Marshall	4:30 P.M.
Oct. 27—WASHINGTON-LEE	4:00 P.M.
Nov. 3—Stuart	4:00 P.M.

**CROSS COUNTRY — J.V. and V.**

Sept. 30—Stuart	4:00-4:30 P.M.
Oct. 7—LANGLEY	4:00-4:30 P.M.
Oct. 11—YORKTOWN	4:00-4:30 P.M.
Oct. 15—INVITATIONAL	12:00, 12:30, 1:00
Oct. 21—McLean	4:00-4:30 P.M.
Oct. 25—Washington-Lee	4:00-4:30 P.M.
Oct. 28—Spiked Shoe Meet at Baltimore	
Nov. 1—MARSHALL	4:00-4:30 P.M.
Nov. 5—Regional Meet	
Nov. 12—State Meet	

**SOCCER**

Oct. 4—Harker	3:30 P.M.
Oct. 8—American U. Frosh.	10:30 A.M.
Oct. 12—AMERICAN U. FROSH	3:30 P.M.
Oct. 15—GEO. U. FROSH	2:00 P.M.

Oct. 18—HARKER	4:00 P.M.
Oct. 21—Blair	3:30 P.M.
Oct. 27—W. Johnson	3:30 P.M.
Oct. 29—U. Va. Frosh	1:30 P.M.
Nov. 1—Whitman	3:30 P.M.
Nov. 5—Georgetown U. Frosh	2:00 P.M.

**BASKETBALL — J.V. and V.**

Dec. 9—Hammond	6:30 - 8:00 P.M.
Dec. 13—GEO. WASHINGTON	6:00 - 7:30 P.M.
Dec. 16—MADISON	6:30 - 8:00 P.M.
Dec. 21—Groveton	6:00 - 7:30 P.M.
Jan. 6—McLEAN	6:30 - 8:00 P.M.
Jan. 10—Falls Church	6:00 - 7:30 P.M.
Jan. 13—Stuart	6:30 - 8:00 P.M.
Jan. 17—LANGLEY	6:00 - 7:30 P.M.
Jan. 20—Yorktown	6:30 - 8:00 P.M.
Jan. 21—WOODSON	6:30 - 8:00 P.M.
Jan. 27—Washington-Lee	6:30 - 8:00 P.M.
Jan. 31—MARSHALL	6:00 - 7:30 P.M.
Feb. 3—McLean	6:30 - 8:00 P.M.
Feb. 10—STUART	6:30 - 8:00 P.M.
Feb. 11—Langley	6:30 - 8:00 P.M.
Feb. 17—YORKTOWN	6:30 - 8:00 P.M.
Feb. 18—WASHINGTON-LEE	6:30 - 8:00 P.M.
Feb. 24—Marshall	6:30 - 8:00 P.M.
Mar. 1, 2, 3—Potomac District Tournament	
Mar. 8, 9, 10, 11—State Tournament at Charlottesville	

**GYMNASTICS**

Dec. 10—Navy Plebes (Annapolis)	2:00 P.M.
Jan. 14—WHEATON	10:00 A.M.
Jan. 21—T. C. WILLIAMS	10:00 A.M.
Jan. 28—WASHINGTON-LEE	10:00 A.M.
Feb. 4—Yorktown	1:00 P.M.
Feb. 11—GEO. WASHINGTON	10:00 A.M.
Feb. 14—Hammond	7:30 P.M.
Feb. 24—Senior Compulsory at Yorktown	
Mar. 4—Yorktown Invitational at Yorktown	
Mar. 11—State Meet at U.Va.	

**WRESTLING — J.V. and V.**

*Dec. 2—O'CONNELL	7:30 P.M.
Dec. 10—JEFFERSON	7:30 P.M.

Dec. 14—Washington-Lee JV	4:00 P.M.
Dec. 17—FORT HUNT	7:30 P.M.
Dec. 21—LANGLEY	7:30 P.M.
Jan. 3—MADISON	7:30 P.M.
*Jan. 7—Fairfax	7:30 P.M.
*Jan. 14—Yorktown	7:30 P.M.
Jan. 17—Woodson JV	4:15 P.M.
Jan. 21—Stuart	7:30 P.M.
Jan. 28—McLean	7:30 P.M.
*Feb. 3—WASHINGTON-LEE	7:30 P.M.
Feb. 4—Marshall	2:00 P.M.
Feb. 7—Episcopal JV	4:15 P.M.
Feb. 10-11—District at Stuart	
Feb. 11—Woodberry JV	2:00 P.M.
Feb. 16, 17, 18—Regional at Annandale	
Feb. 24, 25—State at Granby (Norfolk)	
*J.V. preliminary at 6:00 P.M.	

#### WINTER TRACK

Jan. 10—Episcopal JV.	3:30 P.M.
Jan. 14—Woodberry V. & Jrs.	1:00 P.M.
Jan. 24—Episcopal V.	3:30 P.M.
Jan. 31—Washington-Lee V.	3:30 P.M.
Feb. 8—Episcopal Jrs.	3:30 P.M.
Feb. 11—State V at V.M.I.	
Feb. 17—No. Virginia V. (at Episcopal)	3:15 P.M.
Feb. 18—No. Virginia V (at Episcopal)	2:00 P.M.
Feb. 21—No. Virginia Jrs. (at Episcopal)	3:15 P.M.
Feb. 22—No. Virginia Jrs. (at Episcopal)	3:15 P.M.

#### SPRING TRACK

Mar. 24—Washington-Lee Relays	3:30 P.M.
Mar. 25—Washington-Lee Relays	1:00 P.M.
Mar. 27—McLean	4:00 P.M.
Apr. 5—MARSHALL	4:00 P.M.
Apr. 8—Alex. Relays (Geo. Washington)	10:00 - 1:00 P.M.
Apr. 10—STUART	4:00 P.M.
Apr. 19—Langley	4:00 P.M.
Apr. 22—Hammond Relays	
Apr. 24—Yorktown	4:00 P.M.
Apr. 29—WAKEFIELD INVITATIONAL	
	10:00 A.M. - 7:00 P.M.
May 1—WASHINGTON-LEE	4:00 P.M.

May 6—American U. Meet	9:30 A.M.
May 12 - 13—Regional Meet	
May 19 - 20—State Meet	

#### TENNIS — VARSITY

Apr. 3	
Apr. 6—O'Connell	3:45 P.M.
Apr. 11—Woodson	4:00 P.M.
Apr. 13—McLean	4:00 P.M.
Apr. 17—STUART	4:00 P.M.
Apr. 20—Washington-Lee	3:30 P.M.
Apr. 24—LANGLEY	4:00 P.M.
Apr. 27—GEORGE MASON	3:30 P.M.
May 1—YORKTOWN	3:30 P.M.
May 4—Marshall	4:00 P.M.
May 8 - 16—Regional	
May 19 - 20—State at U. Va.	

#### TENNIS — J.V.

Apr. 5—Washington-Lee	3:30 P.M.
Apr. 12—O'CONNELL	3:45 P.M.
Apr. 19—Yorktown	3:30 P.M.
Apr. 26—WASHINGTON-LEE	3:30 P.M.
May 3—O'Connell (at Bluemont)	3:45 P.M.
May 10—YORKTOWN	3:30 P.M.

#### BASEBALL — VARSITY

Mar. 31	
Apr. 1	
Apr. 4	
Apr. 7	
Apr. 11—Langley	4:00 P.M.
Apr. 14—O'Connell	4:00 P.M.
Apr. 18—MARSHALL	4:00 P.M.
Apr. 21—Washington-Lee	7:30 P.M.
Apr. 25—Stuart	4:00 P.M.
Apr. 28—McLEAN	4:00 P.M.
May 2—Yorktown	4:30 P.M.
May 5—LANGLEY	8:00 P.M.
May 9—O'CONNELL	7:30 P.M.
May 12—Marshall	4:30 P.M.
May 16—WASHINGTON-LEE	7:30 P.M.
May 19—STUART	8:00 P.M.
May 23—McLean	4:30 P.M.

May 26—YORKTOWN ----- 8:00 P.M.  
 May 29, 30, 31, June 2—District Tournament

### BASEBALL — J.V.

Mar. 31		
Apr. 1		
Apr. 4		
Apr. 7—YORKTOWN	-----	4:00 P.M.
Apr. 11—GEO. WASHINGTON	-----	4:00 P.M.
Apr. 14—O'CONNELL	-----	4:00 P.M.
Apr. 18—Marshall	-----	4:00 P.M.
Apr. 21—WASHINGTON-LEE	-----	4:00 P.M.
Apr. 25—STUART	-----	4:00 P.M.
Apr. 28—McLean	-----	4:00 P.M.
May 2—YORKTOWN	-----	4:30 P.M.
May 5—Langley	-----	4:30 P.M.
May 9—O'Connell	-----	4:30 P.M.
May 12—MARSHALL	-----	4:30 P.M.
May 16—Washington-Lee	-----	4:30 P.M.

### ALMA MATER

Oh hear our song, oh Wakefield,  
 Our voices sing your praise.  
 In honor and in fellowship  
 Your cause we'll ever raise.  
 So with this spirit let us keep  
 Your mem'ry near and dear,  
 To aid us in the years to come,  
 The knowledge we may reap.

### FIGHT SONG

Wakefield your Warriors  
 Will ever be true.  
 For you we'll fight  
 And spread your glory, too!  
 Fight! Fight! Fight!  
 Come, let us sing out  
 The Wakefield battle cry—  
 With thunderclubs and tomahawks,  
 We'll make your name and spread your fame—  
 Wakefield—we're all for you!

### WARRIORS BORN

We're Warriors born, and Warriors bred  
 And when we die, we'll be Warriors dead  
 So Rah, rah, for Warriors, Warriors  
 Rah, Rah, for Warriors, Warriors,  
 Rah, Rah, for Warriors Rah, Rah, Rah.  
 (repeat verse)

### W-A

W-A, W-A, W-A-R-R,  
 I-O, I-O, I-O-R-S,  
 W-A-R-R-I-O-R-S,  
 W-A-R-R-I-O-R-S,  
 Warriors, Wakefield, Rah.  
 (repeat verse)

### WE'RE FROM WAKEFIELD SR. HIGH

Oh, We're from Wakefield Sr. High  
 And no one could be prouder,  
 And if you don't believe us,  
 We'll yell a little louder.  
 (repeat verse 2 more times)

### PROUD OF YOUR SCHOOL

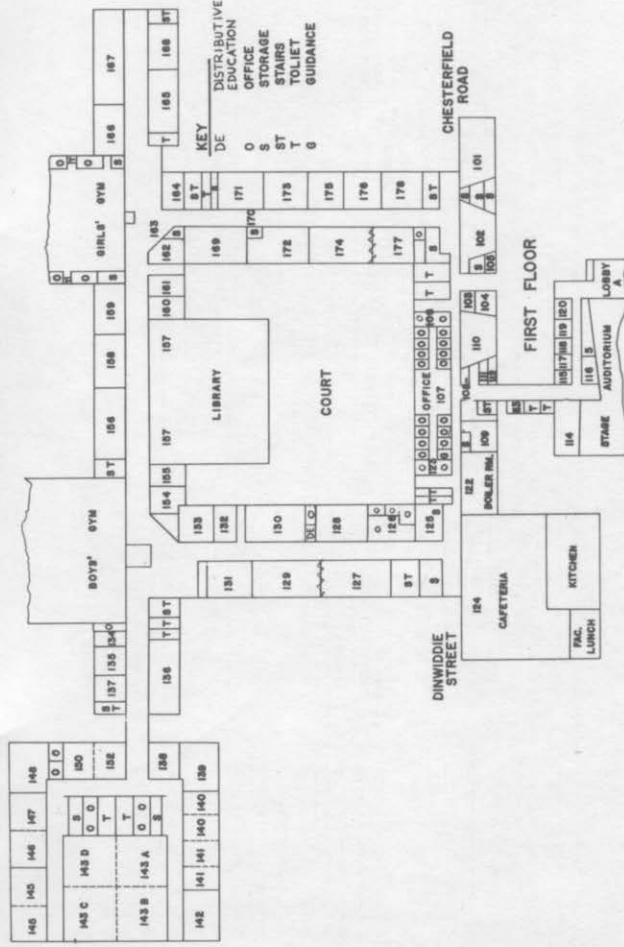
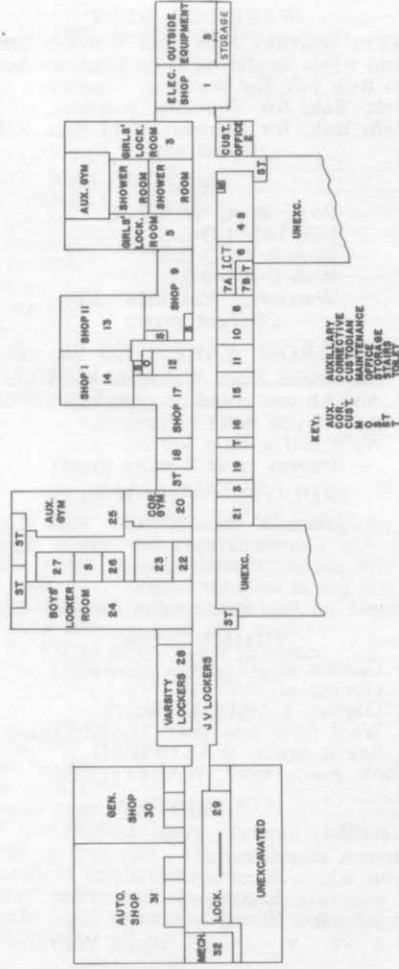
Are you proud of your school? Yeah man.  
 Well, Are you proud of your team? Sure am.  
 Are you proud of your school?  
 Are you proud of your team?  
 So, come on Warriors, you're on the beam!

### GIMME A "W"

Gimme a "W" "W"  
 Gimme an "A" "A"  
 Gimme a "K" "K" etc.  
 What have you got? WAKEFIELD  
 Say it again, WAKEFIELD  
 Who's gonna win? WAKEFIELD!!

### LOCOMOTION

Is everybody happy? Yeah, Mo!  
 Is anyone down-hearted? No, no!  
 So you take a locomotive  
 And you take it slow.  
 W - A - R - R - I - O - R - S  
 W - a - r - r - i - o - r - s, Warriors, fight!



## 1966-67 (rev. 8/9/66)

7:50	Building open to students
8:00 - 8:53	First period
8:58 - 9:08	Homeroom
9:13 - 10:05	Second period
10:10 - 11:02	Third period
11:07 - 12:35	Fourth period (Lunch as detailed below)
12:40 - 1:32	Fifth period
1:37 - 2:30	Sixth period

Lunch period is determined by the location (room number) of your fourth period class.

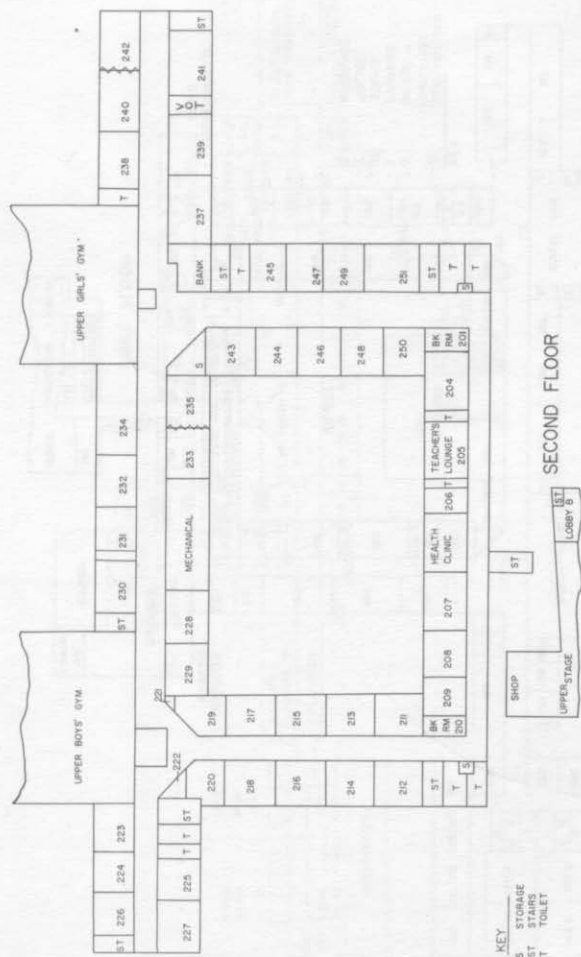
Lunch Schedule		Fourth Period Class
Lunch #1	11:07 - 11:35	11:39 - 12:35
Lunch #2	11:37 - 12:05	(11:07 - 11:37)(12:09 - 12:35)
Lunch #3	12:07 - 12:35	11:07 - 12:07

7:50	Building open to students
8:00 - 8:43	First period
8:48 - 8:58	Homeroom
9:03 - 9:48	Assembly
9:53 - 10:35	Second period
10:40 - 11:22	Third period
11:27 - 12:55	Fourth period (Lunch as detailed below)
1:00 - 1:43	Fifth period
1:48 - 2:30	Sixth period

Lunch Schedule		Fourth Period Class
Lunch #1	11:27 - 11:55	11:59 - 12:55
Lunch #2	11:57 - 12:25	(11:27 - 11:57)(12:29 - 12:55)
Lunch #3	12:27 - 12:55	11:27 - 12:27

## Pre-School Professional Activities, Pupil Testing

	August 29 - September 2
Labor Day Holiday	September 5
First Day of School	September 6
Professional Day (State Teachers Convention)	November 4
Veterans Day Holiday	November 11
Thanksgiving Day Holiday	November 24, 25
Christmas Holiday Starts (Early Dismissal)	December 23
Schools Reopen	January 3
Professional Days	January 30, 31
Easter Holiday Starts (End of Day)	March 24
Schools Reopen	April
Memorial Day Holiday	May 30
Senior High School Examinations	June 13, 14, 15
Last Day for Senior High Pupils	June 15
Graduation	June 16
Professional Day (1:00 p.m.)	June 17





File Name	Left and Right page Content
handbook - 0001.TIF	Front Cover
handbook - 0002.TIF	Inside Cover and Title page
handbook - 0003.TIF	Table of Contents
handbook - 0004.TIF	School Photo - Greeting from the Principal
handbook - 0005.TIF	Greeting from the SCA President - Student Assembly Officers
handbook - 0006.TIF	School Staff
handbook - 0007.TIF	School Staff (cont)
handbook - 0008.TIF	Constitution of the SGA
handbook - 0009.TIF	Constitution of the SGA (cont)
handbook - 0010.TIF	Constitution of the SGA (cont)
handbook - 0011.TIF	Constitution of the SGA (cont)
handbook - 0012.TIF	Constitution of the SGA (cont) - Requirements for Graduation/Promotion
handbook - 0013.TIF	Testing Schedule - Report Cards
handbook - 0014.TIF	Attendance - Automobiles and Parking
handbook - 0015.TIF	Lunch Passes - Administrative Discipline Policy
handbook - 0016.TIF	Dress Code - Poster Code
handbook - 0017.TIF	Lockers - Library
handbook - 0018.TIF	School Bank - Scholarships
handbook - 0019.TIF	Scholarship Fund - Job Placement Service
handbook - 0020.TIF	Visitors - Financial System
handbook - 0021.TIF	American Field Service - Traditions
handbook - 0022.TIF	Traditions (cont) - Honor Societies
handbook - 0023.TIF	Honor Societies (cont) - Club Program
handbook - 0024.TIF	Club Program (cont)
handbook - 0025.TIF	Service Clubs - Athletics-Boys
handbook - 0026.TIF	Athletics-Girls - Drill Team
handbook - 0027.TIF	Political Parties - Columbian Trophy
handbook - 0028.TIF	Awards
handbook - 0029.TIF	Awards (cont) - Spectator Code of Ethics
handbook - 0030.TIF	Sports Schedule
handbook - 0031.TIF	Sports Schedule (cont)
handbook - 0032.TIF	School Songs
handbook - 0033.TIF	Ground Floor Map - First Floor Map
handbook - 0034.TIF	Second Floor Map - Bell Schedule and School Calendar